Previous

App. F. IX-4

1927.

File No. 106-27

Previous References (LB)

Serial Nos. 6 & 7

Later References
LB 106-27 (8-11+14)
LN 06-27 (15, 16)
PR. 13-29 (22 & 23)
L. B. 6-31-(23 & 24)

General and Revenue Secretariat.

Serial Nos. 6 & 7

Part B for May 1928

SUBJECT

Establishment of the Bangalore District Board

To The Presd. Dt. Bd Bangalore
Dy Comm Bangalore
Comptroller Rev Comm
Inspector of Offce Systems

81.7

G. O. No. L 6829-33 & 28.4.28
Sanctions the appt of Sri. A. Ramaswamy Rao as Head Clerk of Bangalore Dt Bd Office
No. L. 6834 & 28.4.28 to Rev Comm
Requests him to provide a suitable vacancy to Mr Ramaswamy Iyengar

Dt. 18/7/28

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General and Revenue Secretariat.

186

LB File No. 27 of 192 6.

(1

Serial No.

42 Do Letter No 1101/26-27 B 19.6.27 from the ~~Secy to Govt Bangalore Dist~~ President, Dist Board of Bangalore.

Forwards a copy of letter ~~sent~~ to Govt sent from Secy to Govt Bangalore Dist submitting for sanction a copy of the resolution of the Dist Board recommending the entertainment of ~~an additional~~ a hand on Rs 50-4-70 for work in the Dist Board Office with effect from 1st July 1927 and states that he will entertain ~~the~~ him in anticipation of Govt sanction owing to the urgency of the matter.

1 The Bangalore District Board have not yet given effect to the G.O. No. L4074 G.O/Rl 145-24-198 dated 21st/28th Dec. 1926 sanctioning the reorganisation of District Board establishments in general.

2 The District Board ~~have~~ ~~lately~~ now want ~~perhaps~~ ~~an additional~~ a hand on Rs 50-4-70 perhaps in addition to ~~the~~ existing establishment ~~for attender~~ in connection with the additional work devolved on them by the abolition of the Taluk Boards in the District.

NOTE—Contn. sheet.

WD 2293—GPB—10,000—4-5-27

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Serial No.	

3 The scale now proposed by the Fd Board is not in accordance with the scale of Rs. 55-4-75 sanctioned for that Board in the G.O of the 21st/28th Dec 1926

4 If approved the President of the Fd Board will be asked to give effect to the said reorganisation order as far as possible in lieu of the present proposal of entertaining a Hand on Rs. 50-4-70.

5 The file relating to the Meyo the Fd Board rep to in the P.W.D Secl not be traced

29/6/27 6 The President may in the first instance be informed that perhaps be informed/ orders will issue shortly and requests not to anticipate same. There is no such urgency in the case. The case will then be worked up & submitted

29/6

9/1/27 (Asst Member) 10/1/27

Issued as proposed

8)

Issued. no L.S. D 1-7-27 Do. B. Abdur Rahman

Sp BA.

NOTE—Contn. sheet.

WD 2293—GPB—10,000—4-5-27

L 69

App. F. III—2]

General and Revenue Secretariat. L B File No. 106 of 1926. (3

Serial No.	
Dno 69	D.O. letter no. 1101-D 4th July 29 from Mr. B. Abdur Rahman, President O&D Bangalore, explaining the necessity for the entertainment of the additional hand on Rs 50-4-70
9	Orders of the H. Secy on the P.W.D file to L.S.G. please put up this file immediately Submitted for orders. Dtd M.V. 5/7.
	5.7.29 U Ask DC to send up the Comm. dealt through him with his remarks MV 5/7
J	The Communication on the subject received through the Dy Com. is put up and he does not offer any opinion in the matter. 6/7/29 J.
	13 Submitted with reference to para 7 The clerical establishment now under the Dt Bd. is the same as before. The President says that the abolition of the T.K Bds has added to the work of the Dt Bd. and wants to have another clerk. The distribution of the work is not shown in the communication and it is not clear if there is such increase of work as to require a

NOTE—Contn. sheet.

WD 2293—GPB—10,000—4-5-27

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4

man in addition always, even after the work has come under control. A clerk may perhaps be sanctioned for one year in the first instance, and the Resident asked to see that the work is brought under control in the course of the year and the clerk dispensed with thereafter. There is not much chance of a clerk being ~~dispensed with~~ sent away once he is entertained in such cases but we may try. For perusal and orders

MW 7/7

First Members)

14 Maybe Sanctioned for one year.

Lee 8/7.

15 After issue Please ask I.O.S. whether his audits of the Fee working [illegible] one of these D.B. Fees also? There is not much work & possibly the distribution is unperfect

Lee

16 D/S

MW 8/7

NOTE—Contn. sheet.

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General and Revenue Secretariat.	L.B File No. 49 of 1926.

Serial No.

6359L

10

17 Draft is submitted for orders.

12/7/27

18 Issue

14/7

43 G.O. No. 307-8 F (16.7.27) to the President, Madras Board of Revenue & Comptroller.

Sanctioning the entertainment of an additional hand in Gazetteer for one year with effect from the 15th July 1927.

17 Draft to the Inspector of Office Systems as directed in para 15 Supra is submitted for approval.

24/7/27

23/7

20 For favour of remarks with reference to Member's minute in para 15

22/7

Insp. of Office Systems

Dm. 22
26/7/27.

21 May be arranged

26/7/27

NOTE—Contn. sheet.

Serial No.

Submitted w.r.t. Govt. Order dated 15.
Supra. The Inspr. of Office Systems calls an
file for the inspection
27/5/27.

DW 27/7

29/7/27 — Asst. Member — 30/7/27

Dy. Secy. — DW 30/7

Draft is sent for approval.
30/7/27

Issue
DW 1/8

444 Letter No. L7289 dated 3.8.27 to the Inspector of Office Systems in Mysore

Requests him to arrange for the inspection of the Working of the Bangalore Sub Board Office in order to see whether improvements are possible and whether the establishment could be reduced and report the results of examination.

Govt.

4/8

4/8

General and Revenue Secretariat. | L.B File No. 49/100 of 1927.

Serial No.

NOTES OF INSPECTION OF THE BANGALORE DISTRICT BOARD OFFICE BY THE AUDITOR ~~OF~~ working under THE INSPECTOR OF OFFICE SYSTEMS TOGETHER WITH THE VIEWS OF THE INSPECTOR THEREON:-

26 In pursuance of the orders conveyed in this Office letter No.L.728/L.B.49-26-44 dated, the 3rd August 1927, the Inspector of Office Systems deputed his Auditor for an examination of the work in the Office of the Bangalore District Board with a view to see whether the existing office establishment was adequate or ~~excessive~~ excessive and whether any improvements can be effected in the work of the Office.

27 The auditor started the examination on the 16th August 1927 and completed it on the 3rd September 1927.

28 The following important defects in the working of the Office system have been brought to notice for the consideration of Government:-

(1) The Disposal Number System now obtaining in the District Board Office has completely broken down, the work registers have not been properly maintained and the arrangements in vogue for exercising scrutiny over expenditure on Public Works cannot be considered adequate. Regarding the above defects the Inspector of Office systems is of opinion that the Disposal System is too cumbersome for the purpose of the District Board Office and that he has therefore arranged in consultation with the President to introduce the simplified system of --

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

General and Revenue Secretariat. | L/5 File No. 186/49 of 1927

Serial No.

of office Procedure with effect from the beginning of the current month (November 1927) so as to reduce the work in the office to a considerable extent.

(2) In the Rules of recruitment issued with Government Notification No.L.4739/L.B.25-26-39 dated 20th January 1927 it is laid down that in future -- officials in Government Service should ordinarily be employed under the District Board and that the perio of the loan of officials should not exceed 3 years a end of which they should either to transferred to Revenue Department or transferred to another Distric Board. But in the case of the Bangalore District Board Office, it is rather difficult to give effect to the above rules unless and until almost all the present employees therein who have begun their services under the District Board are treated as Government servants so as to facilitate their easy interchange as contemplate d in the said rules. For the purpose of giving effect to the said new Rules of Recruitment in the Bangalore District Board whether it is not acessary that the services of ~~the~~ most of the existing staff should be treated as Government service and their relative position regarding pay ~~is~~ fixed are the points for orders.

(3) The President of the District Board is said to have appointed Mr. A. Sivasankara Rao, Reserve Sanitary Inspector, as Head Clerk of his Offic in the new scale of Rs.80-4-100/- sanctioned in the G.O.No.L.4074-90/Ml.145-24-19 dated, the 28th December 1926. The auditor states that the procedure --

adopted

NOTE—Contn. sheet

General and Revenue Secretariat. | L.B File No. 106 AR of 1927

Serial No.

adopted by the President in making the ~~above~~ -- above appointment seems to be contrary to the Rules of Recruitment issued in the Government Notificatio of the 20th January 1927 referred to above and it requires therefore sanction of Government.

2) In accordance with G.O.No.L.1846-51/L.B.64-23-5 dated, the 3rd September 1924, the President of th District Board as the executive head of the Board has got the power of appointment etc., subject to such rules as may be framed by Government from time to time. The appointment of Mr. Sivasankara Rao, a Head Clerk falls within the patronage of the President. As the maximum pay of the appointment is Rs. 100/- sanction of Government is necessary ~~in accordance~~ with ~~the~~ Article 52 A provisions of the Mysore Service Regulations. The President may if approved be asked to obtain sanction of Government to the appointment.

3) As regards the Office establishment and the scope for retrenchment, it is said that the present clerical staff of the District Board office as per scale sanctioned consists of 6 permanent hands and one Education cess clerk for attending to the work connected with the Education cess and a temporary hand on Rs.50/- sanctioned for one year for attending to additional work devolved on the District -- Board Office by the abolition of Taluk Boards. The Auditor and the Inspector of Office Systems are of opinion that there is not sufficient work for all the existing hands and ~~that and~~ that by the introduction of the New District Boards' Regulation from February 1927, the responsibility and scope of

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

work

General and Revenue Secretariat. | 2/3 File No. 106 of 1927.

Serial No.

work in the District Board Office has considerably increased and that just at present it is difficult to form a correct estimate of the normal work which would devolve on the office under the new arrangement. The Inspector however suggests in consultation with the President that the staff is capable of reduction by one or two existing hands, provided the following progressive scale of ~~pay~~ Same is ~~scrutinised~~ in order to attract competent recurits and facilities are afforded for transfer of officials from the Board Office to the Revenue Dept and vice versa to avoid stagnation.

The following scale is suggested:-

~~Present scale.~~ ~~Proposed scale.~~

~~Present Permanent scale.~~ Present Scale Permanent.

No.	Pay.	Average Cost.
1. Hd. Clerk.	80-4-100	95
1. Dy. "	55-4-75/-	70
1. Clerk.	40	40
1. "	35	35
1. "	30	30
1. "	25	25
6		295
1 Clerk (temporary)	50/-	50
		345

Proposed scale.

No.	Pay.	Average Cost.
1. Hd. Clerk	80-4-100	95.
1. Dy. "	60-3-75.	71¼
1. Clerk	45-3-60	56¼
2. Clerks.	25-3-40	72 1/2 at 36¼ add)
5		295

31) Submitted for orders. The Scale was fixed only recently & it is a point for orders whether so soon as now it is desirable to change the scale. Retrenchment to the extent proposed may perhaps be desired

8/11/27

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

K.M.R.1.
7/11.

General and Revenue Secretariat. File No. 99 of 1926-27

Serial No.

The question of treating all Dist Board officials as Govt officials will develop into a provincial question & H Secy may with advantage be consulted

K

8/11/27

3rd The Inspection note of the Auditor and the note by the Inspector of Office systems thereon are submitted for perusal with reference to paragraph 22 of notes orders above

The work seems to be in an unsatisfactory condition and the office is clearly overmanned

The following instructions may perhaps issue

1) The additional clerk sanctioned for the extra work may be dispensed with immediately; or at the latest at the end of Dec as was to give some notice to him.

2) The work should be redistributed more systematically between the others so as to give subdn & proper time for all to learn and so as to release one of the ordinary establishment for the addl. work expected as a result of the Taluk Bds records coming to the Dt Bd.

NOTE—Contn. sheet

App. F. III—2]

General and Revenue Secretariat. | File No. 166 of 1927.

Serial No.	
	3) The extra work sh^d be finished by the end of June 28 and the services of the Clerk discontinued from 1.7.28
	4) Sanction sh^d be taken to the appt of the Head Clerk and
	5) Proposals may be subd for revising the pay of the establishment so as to bring it into line with Govt Offices, and facilitate exchange of men. The other arrangements refd to above need not wait on this account
	The President of the D^t B^d will be asked to meet the Member if desired
	In order.

MW 9/11

3721/9/11

(Asst Member) 10/11

34 Brdt
MW 10/11

35 Paper is subd for appl.

16/11/27

36 Done
MW 17/11

NOTE—Contn. sheet.

WD 0324—GPB—60,000—24-5-27

General and Revenue Secretariat. | L.B File No. 606 of 1927.

Serial No.	
2	G.O. No L 2921-38 21-11-27 to the President, Dist Board of Bangalore. Passes orders on the Note of Inspection of the working of the Bangalore Dist Board Office by the Auditor attached to the Office of the Accountant of Accounts.
3	DO Letter No. A-36-444/27-28 G CO. 12-27 from the Secretary, District Bd of Bangalore. Prays for orders to not sanctioned certain facts with regard to the instructions contained in the above G.O. 1) In regard to the first item of instructions it is stated that the new System has been introduced from 1st Dec (27) and that the result of its working will be reported after six months. 2) Re item of instruction No. 2. It is reported that the additional hand has been entertained from the 1st August (27) not only to sort all the Taluk Board records, but also to give with the extra work devolved on the Dist Board Consequent on the abolition of Taluk Boards and that his services cannot be dispensed with by the

NOTE—Contn. sheet

WD 0324—GPB—60.000—24-5-27

General and Revenue Secretariat. | L.B. File No. 106 of 1927.

Serial No.

ens of Dec 1927 and that the extra work and recording of records attended by him cannot without prejudice to the legitimate work of this Office, be entrusted to one of irregular establishment of this Office. He requests that the additional hand may be allowed to continue for the remaining period of one year from 1st August 1927.

3 Re item No 3, it is said that the work has already been redistributed on the lines suggested by the Auditor.

4 Re item 4, it is stated that, as the Board's work is in a transition stage, it is rather too early either for the President or for the President to decide definitely whether one of the existing hands could be released as directed by Govt.

5 Re item No. 5:- It is stated that the question of the appointment of Mr. K. Sivaramkara Das as Head Clerk of his Office would be placed before the Dist Board and that sanction of Govt thereto would be obtained in due course.

6 Re item No 6 the President wants that the

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

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the revised scale of pay as proposed by the Inspector of Office Systems may be intimated for his information and necessary action.

43 The President also wants a copy of the notes of inspection of the Medical and the Inspector's suggestions thereon may be sent to him for his information.

To Health & Sanitary Office Systems

Submitted for orders.

24/12/27.

13 Letter No. C-2-834/27-28 dt 20.12.27 from the Dy Comr, Bangalore Dist.

Submits original letter No. A. 36-444/27-28 dt 13.12.27 from the President of the District Board with a view and requests that in the circumstances stated, the appointment of Mr. A. Sivasankara Rao as Head Clerk of the District Board Office may be cancelled and that the Revenue Mr. Ramaswamiengar be nominated as Head Clerk.

44 As already mentioned in para 28(2)

WD 0324—GPB.—60,000—24-5-27

46

General and Revenue Secretariat. | C.S. File No. 166 of 1927

Serial No.

28(2) supra, recruitment of officials to the Bangalore District Board Office from the Revenue Depts as per rules issued under Govt Not 2 of the 20th January 1927 does not seem to be possible unless and until the services of the existing officials of the District Board Office are treated as Govt servants so as to facilitate their easy interchange as contemplated in the said rules. The Dy Comr, Bangalore District bases his objection to the appointment of Mr Sivasankara Rao, Reserve Sub Registrar as Head clerk of the District Board Office on the strength of the above rules.

To Finance 9/1/27.

Submitted for orders with ref to para 37 & 42 & 44 supra.

6/1/27 46 The D C's letter & the Presidt's letter are submd

6/1/27 permalk The President of the D B reports that the new system of office procedure has been working and that a redistribution has been made of the work in the office".

(b) He thinks that the addl clerk recently entertained for sorting Taluk B records cannot be dispensed with. It is doubtful if his services are quite necy but he may perhaps be continued for a

NOTE—Contn. sheet

WD 0324—GPB.—60,000—24-5-27.

2480

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General and Revenue Secretariat.	43 File No. 166 4q of 1926.

Serial No.

till the end of March or June —
few months / - just to satisfy the ~~A.G.~~ President who seems to be thinking that his judgment has been questioned

4 & In regard to the appointment of Sivasankara Rao as Head Clerk the position taken by the President that he cannot appoint all establishment is not correct. But in this particular case the appointment may be sanctioned. The D.C. may be permitted to withdraw the previous H.C. clerk who is now made Dy Clerk and send another man in his place.

The proposals for the revision of the scale of establishment will be separately submitted.

Sd/-
18/1

First Member
Third Insp: of Office Systems

Re revision of office establishment

Head has asked for copies of Inspection Office Systems. This will be sent & proposals called for Sd/- 21/1

122
19/1/28

4C The temporary hand sanctioned for record sorting work may in the circumstances represented, be continued till the end of June 28

(2) Re. the appointment of Sivasankara Rao as Head clerk the D.C. Board Resolution may be called for.

5D The proposals for revision of the establishment have been submitted.

As observed by the President D.C. Board the a

NOTE—Contn. sheet

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General and Revenue Secretariat.	L.B File No. 106/49 of 1926
Serial No.	

2780
2779

18

a suitable scale of pay is sanctioned and some of the present inefficient men are replaced by competent hands from the Subordinate Service, I do not think we can expect a decided improvement in the working of the Dte. next year.

5913
24/1

19-1-28

(Asst Member)

(Please see further minute of Member)

I shall be glad if a note is prepared showing present scale & scale that might be adopted so as to allow progressive pay & free interchange; & also whether rules can be modified so as to make interchange more easy. (Please find out actual details & note how it can be effected)

Pending orders, no enhancement need be effected as per

Sd
27/1/28

Chairman's draft in accordance with para 45 & Table attached to para 52 thereafter. The information might be added as regards the various grades paid at

NOTE—Contn. sheet.

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Serial No.

have been agreed to by the Director of Agriculture. The Public Health Department Branch agree with the orders proposed in this case.

28/2/28

55. Draft sanction for the retention of the temporary clerk till the end of June 1928 is submitted for approval with reference to para 49(1) supra.

56. Re para 49(2). A copy of the District Board's letter approving of the appointment of Mr. A. Sivasankara Rao as Head Clerk of the District Board Office is placed in the file. Orders are solicited whether sanction may be accorded to the above appointment.

57. As regards para 52, regarding the revision of the scale of pay of the District Board Office establishment, attention is respectfully invited to para 3 of note of inspection of the Bandarlanka District Board Office proposing a progressive scale of pay so as to afford facilities for the transfer of officials from the District Board Office to the Revenue Dept. and vice versa to avoid stagnation.

58. Submitted for orders.

4/2/28

NOTE—Contn. sheet.

WD 2293—GPB—10,000—4-5-27

3494 & 3503 of 1927

General and Revenue Secretariat. LB File No. 106 of 1927

Serial No.	
	59. The grades of pay fixed in the Board in their G.O. of 28/11/26 have been fixed with reference to pay of appointments in the Dt Offices and one or two appts in every Dist is on a progressive scale. It is not clear if so soon as now a further change has to be made.
	60) The Branch was asked to intimate the scale now posted with the progressive pay proposed or the present progressive pay. This has been done & the reply awaited to the order issue on the 2 Cases in question. WD 7/12
	61) Para 56 of the Note is submitted to Govt for view with reference to para 45(2) Rules) WD 7/12
	62) 15/12/27
	63) Draft proceedings & proceedings draft by Mr Sivasankaran WD 15/12
Read 17/12	4. G.O. No 4830-2 dt 20/11/28. To the Resident and Bangalore Treasury, Inspector of Office Systems. Sanctions the retention of the services upto close of the end of June 1928.
	64) Draft G.O. retaining appointment of Mr. A. Sivasankaran, as Head Clerk of the D.P.O. office is put up for Consideration

NOTE—Contn. sheet

General and Revenue Secretariat. | L.B File No. 106 of 1927.

Serial No.	
	and orders. (Ref Para 63 supra)
P & D.R	65) The resolution of the Bod has not been received direct instead of through the Deputy Commr, who has objected to the appointment of Mr A. Sivasankaralu
P & D.I	in his letter dated 20/12/27 for the following reasons.
Flag K	66) That under Para 4 of Go no L.6129 -6192 rev 14-5-24-52 dt 19/21/25, the appointment of Local Fund clerks have to be recruited from Govt officials of the Rev Departments and that selections have to be made for such appointments with the concurrence of the Revenue Commr (cl 4 of Para 1 of the Go of 7th 1925
Flag K	
Flag M	67) a) That the President of the Bod has misread Go no L.1846-57 B64-23-5 dated 31/9/24, on the authority of which he has appointed Mr A. Sivasankaralu as Head clerk.
	68) b) That President has reduced the former Head clerk, Mr Ramaswamy Iyengar, as Dy clerk in the same office without sufficient cause.
	69) c) That if the President did not want Mr Ramaswamy Iyengar, he should ask the Revenue to appoint

NOTE—Contn. sheet.

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L 3494

App. F. III—2] (22

General and Revenue Secretariat. | 63 File No. 606 of 1927

Serial No.

another official as required by standing orders (Vol II) Govt. no. L 4074-90 and 145-24-1921-21/28-12-26 and note no L 4739 Flag J
LB-25-26-3 dt 20-1-27 Flag J
70) under the circumstances it is for orders whether the deputy commr may be requested to expedite the admin que resolution que ord sent thro him on 20.1.28.

28
23/2/28.

71) The particular point for orders is the appointment of Mr R. Sivasankara Nair, Sandhopr of Mr Sanghvi dtd as Head Clerk of Mr Dutt for appn in the place of the previous Head Clerk who had been sent to Mr Dutt from the Govt dept & who has been transferred.

72) The appointment is approved by the Standing Committee of the Govt & by the Govt & the President says that he has sanctioned in virtue of powers vested in him under Govt no L 1876-77/LB 64-25-5 of 3/5/24 Flag M

73) This was passed before the new Appt Committee came into force & under the new Govt & their rules have been framed for

NOTE—Contn. sheet.

General and Revenue Secretariat. | File No. of 192

Serial No.	
Flag K	appointments to posts referred to in Fin. Dept. No. 2.6123-52/ML 145-M-52 dt 15/9/52 which includes the appointments to Class III
Flag J	(a) In Fin. Dept. No. 2.4074-50/ML 145-M-15 dt 4th/8th Oct. 50 the rules of appointment of Class III Posts were purposely revised so as to be in step with the appointments to several grades of Jail in the other Depts. The Govt of Hyderabad says that this is not appropriate to Police Class of Officers. This is a separate matter & will be considered later on. ~~The object is that there should be change either on change in appointment with the other appointments in the Revenue Dept having the same grade.~~
Flag J	(b) Posts have thereby been framed in Fin. Dept. No. 2.4738/48 M-26-35 dt 20/1/27 for appointments to Dist Offices under Sec 50 & 100(2)(b) of the Dist & Subordinate Rules para 1 of the rules the Dist Offices will ordinarily employ except in the case of menials & other excepted posts Officers & servants in first service & rule para 3 the Govt the chosen

NOTE—Contn. sheet.

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3494

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Serial No

P.W.D I

Must be from the Govt Dept—

77) The Asst E cleans therefore the right in his absence Must in the case of the particular appointment the President was not right in transferring the Ramaswamy Iyengar without the permission of the Govt E and posting Nidadavolu Rama Rao, who was a Sand Inspector with which place the Head Clerk place of the Asst is not interchangeable. He must look to promotion in his own line, generally speaking.

78) At the same time ~~Rama Rao to be in Nidadavolu~~ it is for consideration why promotion should not be given to those in the Asst service when an opportunity occurs & when a man is found fit therefor.

79) As the Asst E has already expressed his opinion against the appointment it is for consideration whether his further opinion need be awaited & the Govt takes the necessary

80) As the Asst E is in favour of the appointment & to avoid friction with the Govt, a draft Memo is submitted for consideration

Govt Member

NOTE—Contn. sheet.

34941

App. F. III—2]

General and Revenue Secretariat. | File No. 106 of 1927.

Serial No.

a) We may await receipt from D-C as the matter is already there.

b) Please flag or note the receipt in which President transferred the Court Officer without pension benefits.

c) A Circular has been issued consequent on the passing of the new D B regn the 70 of 24 has been superseded by the G.Os (later ones)

d) Provision is desirable in both the new & D-B establishments for allowing mutual transfers & this might be worked up soon & sent to the D.P.

Extract taken separately (Pro. 4024)

Mr DS

26/2

Mr Chairman D-C & postage Circular (a): If sufficient is not available then ask for from D-B for (b): Take an extract re (d) & work up separately. Other relevant portions of the note may also be extracted

DS 27/2

86 Three drafts are put up for approval

NOTE—Contn. sheet.

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Serial No.

with reference to Paras 81. 82, 83 supra.
87) Information referred to in Para 82 is not available here, besides the Dycomm's letter does not give ~~any~~ any idea as to when he was reduced, ~~what~~ ~~state~~ or when the President transferred him but merely states that the Head clerk since applied to be for reversion to the Revenue Department

88) Extract of para 84 has been separately taken and will be worked up and submitted as directed therein.

B. 29.2.28. 6/3/28

89) Submitted to Dy Secy I & II & Secy

28/3

Issued.

no L 5235 of 3.3.28. To B. Abdur Rahman Esq B.A. Regret him to forward for reference the records relating to the reduction of the previous Head clerk Mr Ramaswamy Iyengar as by clerk of his office.

no L 5236 of 3.3.28. To L. B. Hebbikar Esq B.A. LLB. Regret him to intimate when the letter from President BSD. 1/201/28. forwarding the resolution of Board appointing the appt of Mr. A. Srinivasacharlu as Hd clerk will be forwarded to Govt.

NOTE—Contn. sheet.

L 3494 App. F. III—2]

General and Revenue Secretariat. | L3 File No. 160-49 of 1927 | 29

Serial No.

90) Drafts I & II have been issued and the file is resubmitted as directed. Reference para 89 supra

8
3/3/28. KB/9

91) Please see draft III & put up

7/3

7427
10/3

92) Draft of a Circular as directed in para 83(c) of the note. The other points referred to in the paper are being attended to

First Member).

10/3

93) Draft approved. After issue please bring (to the 1st Clerk)

11/3

94) Seen & put up

12/3

46 5671-8-8 15/8/28 To the Dte of Disty
Points out that standing orders in regard to appointments in Distt Offices now current are No 6129-6 192 8 19.2.25, 6070-9.0 8 28/12/26 & 4739 8-20/4/27

C2 L 83496.2.28 from the Dte Bangalore- States that he still

NOTE—Contn. sheet.

WD 0324—GPB—60,000—24-5-27

45907

App. F. III—2]

General and Revenue Secretariat. | File No. 64/168 of 1927

Serial No.

adheres to his view that Mr Shiva Shankara Rao's appointment should be vetoed & the Rc. requested to fill up the appointment —

95) Subj. The receipt of records relating Mr Ramaswamier Dr. clerk of the With Bd. Office will if appd be awaited. This has been called for in this Office No L 5235 of 3.3.28

7722/18/3

95

Sec 15/3 R 16/3

96) CPS 17.3.28

First member

97) Please send a D.O. reminder to Post — as also a copy of D.O. letter.

98) This must be settled within a month.

Rec 20/3

100) Submitted with a draft for approval

20/3

101) 20/3

Issued. no. L 5812 of 20/3/28. To B. Hayden Rahmon. Esq B.A. Requesting him to submit the records within one week

NOTE—Contn. sheet

Sent file 28/3 20/3.

WD 0324—GPB—60,000—24-5-27

4590
4819

App. F. III—2 (29

General and Revenue Secretariat. File No. 163 49 of 1928.

Serial No.

Do Letter no. A 36-444/27-28 dated 23rd March 1928, from the President District Board of Bangalore stating that there are no records relating to the reduction of Mr. N Ramaswamy Iyengar, as he has been neither reduced, reverted nor transferred.

The President of the District Board explains that Mr. N. Ramaswamy Iyengar has neither been reduced, reverted nor transferred,

1) The circumstances under which Mr. N. R. Iyengar was taken to the DBO office were peculiar ~~to themselves and~~ He was taken to the Board office on condition that his retention would entirely depend upon his satisfactory work. (Para 1 of P.U.D. and its enclosures).

P.U.D. Regd A+B

2) That he joined duty on 1.7.26 when the grade of the head clerk was Rs 57-4-77 and was started on Rs 57 and that he is now drawing Rs 61 having got his first annual increment in the old grade and thus he has got a promotion rather than a reduction.

3) That as Mr N. R. Iyengar proved

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

General and Revenue Secretariat. | File No. 166 of 1927. (30

Serial No.

Flag F

a failure to cope with the work of the DSO office, even after a fair and long trial, the benefit of the revised scale of Estt. sanctioned in the G.O. of Dec 1926, could not be given effect to and after convincing him of his incompetency on many occasions he was retained in a post which carried the same salary and he being incompetent requested him (vide para) to send him back to the Rev Deptt, which application was forwarded to the Govt for favourable consideration and the Rev Deptt is yet hesitating to take him back, as they could not give him the salary which he is now getting

4) That as the work of the office began to suffer to a considerable extent, he appointed Mr. A. Sivasankararao as Head clerk, to ensure the safe working of the office and not to disfavour Mr. N. R. Iyengar. By reverting to the DSO office Mr. N. R. Iyengar has got a promotion which he could not have got had he continued in the Rev Deptt. Thus he has not been either reduced, reverted or suffered

NOTE—Contn. sheet

General and Revenue Secretariat. | File No. 166 [illegible] of 1926

Serial No.

in any way

5) As regards the power of appointment the President states, that as the scales of pay of officials of the B.S.D. office have not been so revised as to make them uniform and permit of free exchange, nor have the relative positions of the officials of the B.S.D. office in other depts been decided, and the officials of the B.S.D. have not been taken into Govt service, the order

Flag K — of 19th Feb 1925 cannot be considered to have come into operation; and that unless and until this is done the rules issued with note of 20th

Flag J — Jany 27, to Indian officials to the Bangalore B.S.D. office from the Rev Dept does not seem to be possible in regard to the Bangalore B.S.D. office

(Para 28. 2 of the note supra) — (and that only if and when there are not competent officials in this office and that the President has power

Flag M — of patronage over the officials of the Board office under Govt. of Sept 24, being the only order now in operation.

6) That under any circumstances the claims of deserving and competent existing officials of the

NOTE—Contn. sheet

General and Revenue Secretariat. | Bo File No. 106 29 of 1927.

Serial No.

office cannot be ignored and they cannot be deprived of the few and rare chances which may offer within the limited sphere and has accordingly appointed Mr A. S. Rao who was worst in the office who was the best of the lot and who was getting Rs 67+20 in grade Rs 87+10 (ie) a pay higher than all the other offrs of the office, besides being best suited for the post.

7) That he has appointed Mr A. S. Rao, in the best interests of District Board work for which he is entirely responsible and thereby he has done nothing but Justice — Justice to the Work and Justice to the officials concerned according to merit.

8) That as the appointment of Mr A. S. Rao as head clerk has been unanimously approved both by the Standing Committee & DBS on 11+12th January 1928, as required by Govt in instruction 5 of Go No 2821-3 Bo 106-27-2 Dt 21/11/27, as he is best fitted for the post, and as there is no disparity between the pay he was formerly getting and that he

Flag S
Flag L 4
(Para 2nd(ly) 49.(2) supra)

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

L 4819

General and Revenue Secretariat. | Ks File No. 166 ~~269~~ of 1927 | C 33

Serial No.

has now been given, requests that sanction may be accorded to the appointment of Mr. A. S. Rao as Head Clerk of the DBO office.

In this connection it is submitted that ~~the~~ a circular was issued only very recently ~~in~~ in no. L 5671-8 Ks 49-26-46 dt 15.3.28, stating that the G.O. of September 1924 has been superseded by the G.Os 19.12.25, 28.12.26, and 20.1.27

Flag Z

Flag H

H, J

J

Submitted for orders with reference to paras 82, 93 & 98 supra.

83 The question is one of transition and no sudden or whole sale change seems possible. The various post orders passed subsequent to 1924 seem to contemplate it. The contention of the Dt Bd President has perhaps to be acquiesced in. Sanction accorded for Mr Sivasankara Rao's appointment. In para 85 (b) instructions issued to the District for improvement of work in the Asst Supdt's office Mr Rao was asked to obtain

Rd

NOTE—Contn. sheet

App. F. III—2]

General and Revenue Secretariat. | File No. 166 of 192

Serial No.

Sanction of govt for Sivasankara Rao's appointment as Bd Clerk after obtaining the Board's approval.

Mr B has approved of the arrangement & the President therefore wants govt sanction.

This does not mean that govt are bound to sanction the appointment if it does not satisfy the requirements of the rule.

Mr D— is not in favor of the appointment & wants that Mr Ramanarayanayya who was formerly the Head Clerk and now retired should be retained and if this cannot be wanted the Director may be asked to send another from the Dist Offices.

Ramanarayanayya is working in an inferior position in the Bd Office the President states that his pay has not been reduced but Mr Ramanarayanayya is not competent for the work & the transfer of the Head wanted by is not [illegible] responded to by the D[illegible]S.

2. Note No 24739-Lds 25-26-35 & 2.07.1/27. It is only stated that "offices & servants in first service

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

General and Revenue Secretariat. 28 File No. 166 of 1927

Serial No.

shall ordinarily be employed by Govt
to fix all appointments except for
minor & exempted appointments — In
Rule 3, the authorities competent to
sanction leave of which grades are
given. In Rule 10 it is stated
that the last grade may be
suspended, reduced or dismissed
only by the authorities competent
to sanction the leave of the grade

In this Case, Mr Ramaswami Iyengar
was appointed in 1925 long before
the rules were issued. Hence the rules
do not seem to be applicable to
this Case

~~Govt has no discretion is given~~

As rule 1 seems to give some
discretion in regard to filling up
appointments, the appointment
now made may perhaps be
sanctioned, as this would be some
encouragement to existing grades &
of the Govt & would contribute by.
As stated by the President, there does
not seem to be any sentence to like
Grade grades, not first service

NOTE—Contn. sheet

WD 0324—GPB—60,000—24-5-27

and Revenue, Secretariat. 28 R 26/4/28 4878/28 File No. 166 of 192

Serial No.

Mr M[illegible] may provide in Home Affairs Budget in the Min Dept in a Scottish vacancy.

First Member

28/3

8010/28 Please put up

Two Drafts as personally instructed are put up for approval.

28/3

Chief Secretary has approved Memorandum as drafted in Home Affairs Budget in a Scottish vacancy

28/3

Man. Office Min Dept

20.4.28. & When Min Dept as revised

Rec'd 19/4

28/4

Typed draft is submitted

23/4/28

Drafts are submitted & treated in person

First Member

23/4

8772/24/4

Draft 2 Sho issue

Chief Sec II?

25/4/28

Mr Branch In favour of Com

Comment & Draft 2

Sub

Draft seems to be in order

25/4

27/4

27/4

NOTE—Contn. sheet

To L S [illegible]

WD 0324—GPB—60,000—24-5-27

[illegible]

App F III–21

General and Revenue Secretariat. LB File No. 10649/1488 of 1927

Serial No.	
6	ow L 6829-33 d 28.4.28 to Govt Bangalore, DC Bangalore, Cuddapah I.O.S., Revenue Sanction to appointment of Mr. Abirashaileander as head clerk gne Bangalore Dist office
7	ow 1-6834-d 28.4.28 to Revenue Regret taken to provide a suitable vacancy to Mr. Rameshwamy Iyengar Esp to DC Bangalore thereunt Dist Mag action has to be taken in respect of the minute raised by the First Member of Council in Para 84 supra. The extract gne same (Dis 4024) was refered for taking action 2/3/28. The file may also be refered to him in continuation, for being worked up

2/5/28 3/5

NOTE—Contn. sheet

(39)

OFFICE OF THE PRESIDENT.
BANGALORE DISTRICT BOARD.

No.

Bangalore 19th June 1927.

From

B. ABDUR RAHMON, ESQ., B.A.,
PRESIDENT, DISTRICT BOARD,
BANGALORE.

To

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary
to the Government of Mysore,
Bangalore.

(THROUGH THE DEPUTY COMMISSIONER, BANGALORE DISTRICT, BANGALORE.)

SIR,

Adverting to para 6 of Government Order No. L. 3059-124/ L.B.25-26 dated 12th November 1926 regarding the minimum staff required for the newly constituted District Board, I have the honour to state that the matter was placed before the Finance Committee on the 7th December 1926, who were of opinion that 3 more clerks were necessary, one for Maramat work one for Board meetings and another for looking after records. As the Board was reconstituted and the question had not been settled the matter was placed before the new Standing Committee and the District Board at their meetings held on 1st. June 1927 and 4th June 1927 respectively.

On a careful consideration of all the aspects of the questions and also the financial side and the additional work devolved on the District Board, both the Standing Committee and District Board decided, that instead of 3 more clerks as suggested by the former Finance Committee only one clerk on Rs.50-4-70 may be appointed from 1st. July 1927 to cope with the additional work devolved on the District Board by the abolition of Taluk Boards and also to dispose off the records pending in the ten taluks. Copies of their resolutions are attached for favour of perusal.

The work in the District Board office has been very

(40

much increased and has become impossible to cope with it, with the existing establishment. At present in the District Board office, the Acquittance Rolls of all the establishments in the Taluks have to be prepared, Service and Leave Registers maintained and verified, pension rolls prepared and all correspondence incidental to these from all the Taluks attended to, as there is no intermediate body and the work is centralised here. Even since the constitution of the new Board, it has not been possible to get records from the Taluks to this office as per orders of Government and to attend to them owing to the heavy work in the office. The work in the office has already sufferred for want of references which are stuck up in taluks. With the existing 6 hands, the accounts and the cash has been combined, so much so, that there is occasion for the same official to check the bills, draw cheques and keep money and make payments also. This does not seem to be quite conducive to efficient check. The Cash Section has to be completely severed from the Account Section of the office. Unless an additional hand is given this cannot be done.

As already intimated by me in my letter to Government sent with the Budget Estimates, I will entertain the additiona hand from 1st. July 1927 in anticipation of kind sanction of Government as both the Standing Committee and the District Board have sanctioned this and a provision also has been made in the Budget.

Under the above circumstances. I request you to kindly obtain the sanction of Government for entertaining a hand on Rs.50-4-70 from the 1st. of July 1927. The Government have recently sanctioned a similar clerk to the Mysore District Boar

I have the honour to be,
Sir,
Your most obedient Servant,

B.Rahimon

President, District Board,
Bangalore District.

Proceedings of the meeting of the Standing Committee of the District Board held on 1st. June 1927. (41)

xx xx xx

Subject No.2: Permanent clerical staff required for the New District Board, as per resolution of the Finance Committee dated 7th December 1927, and

Subject No.3: Temporary record sorter for sorting the pending records of the ten taluk Boards as per Government Order.

Resolution: The previous Finance Committee had resolved that 3 more clerks in addition to the 6 clerks now working in the District Board Office may be appointed for work under the District Board But the Standing Committee resolves that an additional Clerk of Rs.50-4-70 may be appointed from 1st.July 1927 both for coping with the additional work devolved on the District Board on the abolition of Taluk Boards and also for sorting records,etc., instead of three clerks formerly proposed by the Finance Committee. The financial aspect of this will be Rs.600 less per year than the previous proposal.

xx xx xx

Sd/- B. Abdur Rahmon,
President, District Board,
Bangalore District.

" Extract "

B A Rahmon

President, District Board,
Bangalore District.

as

(42

Proceedings of the Third Meeting of the Bangalore District Board, held on the 4th June '27.

=====

xx xx xx

Read:

The resolution of the Standing Committee at their meeting held on 1st. June 1927, re: the entertainment of an additional hand for sorting/records of Talukx Boards and disposing of the for the additional work devolved on the New District Board.

Resolution: S a n c t i o n e d.

xx xx xx

Sd/- B. Abdur Rahmon,
President, District Board,
Bangalore District.

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" Extract "

B A Rahmon

President, District Board,
Bangalore District.

as

(43

1st July 1927.

Dear Sir, 18

With reference to your D.O. letter No.1101/26-27 dated 19th June 1927 addressed to Mr. R.Ranga Rao in regard to the employment of a hand on Rs. 50-4-70 from - today and stating that you are anticipating sanction of Government in the matter. I am to state that the orders of Government on the proposal will be issued early and to request that sanction may not be anticipated in the meanwhile.

Yours sincerely.

B. Abdur Rahmon, Esq., B.A.,
President, District Board,
Bangalore.

(44

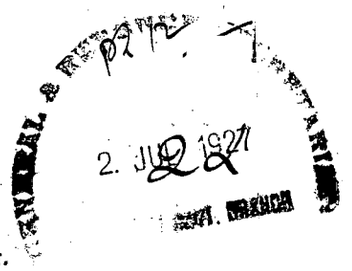
OFFICE OF THE PRESIDENT.
BANGALORE DISTRICT BOARD.

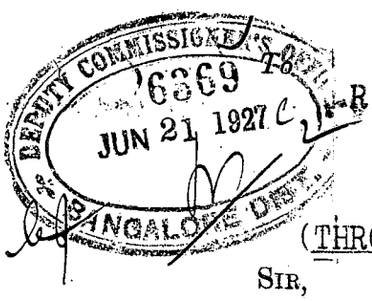
No. 1101/26-27 Ext 2

Bangalore 19th June 1927.

From

B. ABDUR RAHMON, ESQ., B.A.,
PRESIDENT, DISTRICT BOARD,
BANGALORE.





To

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary
to the Government of Mysore,
Bangalore

(THROUGH THE DEPUTY COMMISSIONER, BANGALORE DISTRICT, BANGALORE.)

SIR,

Adverting to para 6 of Government Order No. L. 3059-124 L.B.25-26 dated 12th November 1926 regarding the minimum staff required for the newly constituted District Board, I have the honour to state that the matter was placed before the Finance Committee on the 7th December 1926, who were of opinion that 3 more clerks were necessary, one for Maramat work, one for Board meetings and another for looking after records. As the Board was reconstituted and the question had not been settled the matter was placed before the new Standing Committee and the District Board at their meetings held on 1st. June 1927 and 4th June 1927 respectively.

On a careful consideration of all the aspects of the questions and also the financial side and the additional work devolved on the District Board, both the Standing Committee and District Board decided, that instead of 3 more clerks as suggested by the former Finance Committee only one clerk on Rs.50-4-70 may be appointed from 1st. July 1927 to cope with the additional work devolved on the District Board by the abolition of Taluk Boards and also to dispose off the records pending in the ten taluks. Copies of their resolutions are attached for favour of perusal.

The work in the District Board office has been very

(45

much increased and has become impossible to cope with it, with the existing establishment. At present in the District Board office, the Acquittance Rolls of all the establishments in the Taluks have to be prepared, Service and Leave Registers maintained and verified, pension rolls prepared and all correspondence incidental to these from all the Taluks attended to as there is no intermediate body and the work is centralised here. Even since the constitution of the new Board, it has not been possible to get records from the Taluks to this office as per orders of Government and to attend to them owing to the heavy work in the office. The work in the office has already sufferred for want of references which are stuck up in taluks. With the existing 6 hands, the accounts and the cash has been combined, so much so, that there is occasion for the same official to check the bills, draw cheques and keep money and make payments also. This does not seem to be quite conducive to efficient check. The Cash Section has to be completely severed from the Account Section of the office. Unless an additional hand is given this cannot be done.

As already intimated by me in my letter to Government sent with the Budget Estimates, I will entertain the additional hand from 1st. July 1927 in anticipation of kind sanction of Government as both the Standing Committee and the District Board have sanctioned this and a provision also has been made in the Budget.

Under the above circumstances, I request you to kindly obtain the sanction of Government for entertaining a hand on Rs.50-4-70 from the 1st. of July 1927. The Government have recently sanctioned a similar clerk to the Mysore District Board

C2-4384/26-7

Forwarded with compliments

Deputy Commissioner,
Bangalore District.

I have the honour to be,
Sir,
Your most obedient Servant,

President, District Board,
Bangalore District.

Proceedings of the meeting of the Standing Committee of the District Board held on 1st. June 1927.

=====

xx xx xx

Subject No.2: Permanent clerical staff required for the New District Board, as per resolution of the Finance Committee dated 7th December 1927, and

Subject No.3: Temporary record sorter for sorting the pending records of the ten taluk Boards as per Government Order.

Resolution: The previous Finance Committee had resolved that 3 more clerks in addition to the 6 clerks now working in the District Board Office may be appointed for work under the District Board. But the Standing Committee resolves that an additional Clerk of Rs.50-4-70 may be appointed from 1st.July 1927 both for coping with the additional work devolved on the District Board on the abolition of Taluk Boards and also for sorting records,etc., instead of three clerks formerly proposed by the Finance Committee. The financial aspect of this will be Rs.600 less per year than the previous proposal

xx xx xx

Sd/- B. Abdur Rahmon,
President, District Board,
Bangalore District.

" ======= "
" Extract "

B A Rahmon

President, District Board,
Bangalore District.

as

(47)

Proceedings of the Third Meeting of the Bangalore District Board, held on the 4th June '27

=====

xx xx xx

Read:

The resolution of the Standing Committee at their meeting held on 1st. June 1927, re: the entertainment of an additional hand for sorting and disposing of the records of Talukx Boards and for the additional work devolved on the New District Board.

Resolution: S a n c t i o n e d.

xx. xx xx

Sd/- B. Abdur Rahmon,
President, District Board,
Bangalore District.

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" Extract "

B A Rahmon

President, District Board,
Bangalore District.

a.s.

(48

OFFICE OF THE PRESIDENT
BANGALORE DISTRICT BOARD

Bangalore, 4th July 1927

No. 1101/24.27

5 JUL 1927

Dear Sir,

Referring to your D.O. No. L. 8, dated 1st. instant, I write to inform you that as desired by you, the Clerk proposed by the District Board has not yet been entertained and I request that sanction of Government may kindly be accorded early as there is great difficulty to get through the work. Under re-organisation Scheme, there are no new hands for the District Board, but only the pay of the Head and Deputy Clerks are enhanced a little. As already intimated by me in my former letter, the records of all the Taluks have to be got here, sorted and disposed off and the work is very much retarded and handicapped for want of those records. Besides consequent on the abolition of Taluk Boards, the work in the office has very much increased and the necessity of having competent hands to look after the account branch and cash branch separately is very keenly felt. From my personal experience of the past 4 years, I am of opinion that the entertainment of an additional hand is very necessary for the smooth working of the office.

In these circumstances, I request you will be pleased to obtain early orders of Government for the entertainment of an additional hand on Rs.50-4-70 early.

The favour of an early reply is requested.

Yours sincerely,

B. A. Ramamurthy

M. Venkatesa Iyengar, Esq., M.A.,
Under Secretary
to Government of Mysore,
Bangalore.

(49

G.R..S VI G 34]

SUBJECT..

Diary No. of letter replied to... 22

Section 23
File No. 49-26
Serial No. 43

General and Revenue Secretariat

Proceedings of the Government of His Highness the Maharaja of Mysore.

(L & S)

the 192

Date of issue 16-7-27

Signed by Asst Sec. to Govt

Read— G.O. No. L. 4074-90/121 (145-49) -198 dtd 21st/28th Dec 1921 sanctioning among other things the marginal noted scale of establishment of the Bangalore Desh Board Office.

2. Letter No. 1101/26-43 dtd 19th June 1927 from the President, Desh Board of Bangalore, submitting for sanction a copy of the Desha Board resolution recommending the entertainment of an addl clerk on Rs 50-4-70 in addition to the establishment sanctioned in the G.O of the 21st/28th Dec 1921 read above ~~may be sanctioned~~

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Order Thereon

Note— Sanction as given in the 2nd & 4th Columns of the attached Statement B

Inspection of the Bangalore District Board Office.

In pursuance of orders of Government communicated in the General Secretary's letter No. L.728/L.B.49-26-44 dated 3rd August 1927, an examination of the work in the office of the Bangalore District Board was conducted with a view to see whether the existing establishment of the office was adequate or excessive ~~for the work~~ and whether any improvements could be effected in the work of the office. I submit herewith for perusal the detailed report of the auditor, Mr. Nagappa who conducted the detailed examination under my instructions. I met Mr. Abdur Rahmon, the President of the Board in his office on the 17th September and discussed with him the more important points, arising out of the audit. The work of the District Board is now somewhat in a transition stage. The new Regulation came into force from the beginning of February last and on account of the abolition of the Taluk Boards, the responsibility and scope of work of the District Boards has considerably increased. Just at present it is difficult to form a correct estimate of the normal work which would devolve on the office under the new arrangement, owing to the accumulation of arrears and the confused condition of the registers and the records. The Disposal Number System adopted in the office has completely broken down, the work registers have not been properly maintained and the arrangements in vogue for exercising scrutiny over expenditure on public works cannot be considered as adequate.

2. Improvements suggested.:- A suitable system of registering and correspondence should be introduced in the office. The Disposal Number system is too

cumbersome for the purpose of the office and it should immediately be replaced by the simplified system of office procedure. Mr. Abdur Rahmon is agreeable to introduce the system with effect from the beginning of the next month. This will also reduce work in the office to a considerable extent. The President has agreed to my suggestion. And as desired by him I am sending my auditor to help his office in introducing the new system.

3. Office establishment and the scope for retrenchment.

The present clerical establishment of the District Board office consists of 6 permanent hands and one temporary hand sanctioned for a period of one year to attend to the sorting of the Taluk Board records. In the last reorganisation, the pay of the Head Clerk and Deputy Clerk has been improved. I do not think there is sufficient work for all the existin hands. Mr. Abdur Rahmon is, I believe, not opposed to reduce the present establishment by one or two hands provided progressive scale of pay is sanctioned in order to attract competent recruits, and facilities are afforded for transfer of officials from the Board office to the Revenue Department and vice versa to avoid stagnation.

The following scale is suggested:-

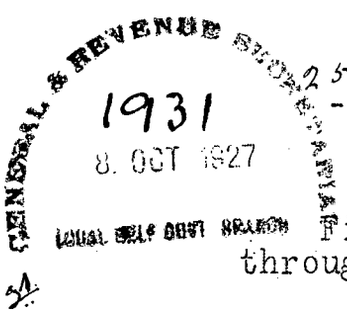
Present scale.			Proposed scale.		
Permanent. No.	Pay	Average cost.	No.	Pay	Average cost
1. Head Clerk.	80-4-100	95.	1 Hd. Clerk.	80-4-100	95
1. Dy. Clerk.	55-4-75	70	1. Dy. Clerk.	60-3-75	71½
1. Clerk	40	40	1 Clerk.	45-3-60	56¼
1- do-	35	35			
1 do-	30	30	2 Clerks.	25-3-40	72½ (at 36¼ ea)
1 do	25	25			
6		295	5		295
1 Clerk (Temp)	50	50			
		345			

(55

Certain improvements in the maintenance of important Public Works Department registers are also proposed for adoption.

Bangalore,
25-10-1927.

Inspector of Office Systems
and
Officer in charge of Revenue Audit.



First Member,
through General Secretary.

Ls 106-27—1 (56)

Note on the examination of Registers and Records in the Office of the President, District Board, Bangalore District.

In accordance with the order of Government communicated in the General Secretary's letter No.L-728/L.B. 49-26-44 dated 3-8-1927, the examination of work in the Office of the District Board, Bangalore was taken up on the 16th August 1927 and completed on the 3rd September 1927. The purpose of the examination was to ascertain as required by the Government whether the staff sanctioned for the office had sufficient work, whether any retrenchments could be effected in the establishment and whether any improvements are possible in the working of the Office..

Existing Establishment and distribution of work:-

The permanent clerical staff of the District Board Office as per scale sanctioned in G.O.No.L.4074-90/M.L. 145-24-19 dated 28-12-1926, consists of 6 hands as noted below:-

1 Head clerk	on	Rs	80-4-100
1 Deputy clerk	"	"	55-4-75
1 Clerk	"	"	40
1 -do-	"	"	35
1 -do-	"	"	30
1 -do-	"	"	25

In addition to the above staff, there is one cess clerk on Rs 35/- to attend to the work connected with the Education cess. A temporary hand on Rs 50 has been sanctioned for a period of one year to attend to the additional work thrown on the District Board by the abolition of the Taluk Boards. There is a reserve sanitary Inspector attached to the office who is expected to assist the office in checking bills etc. There are thus 9 officia

(57

officials working in the office including the Reserve Sanitary Inspector. The President of the Board in his Memo. D(2) dis 50/2728 dated 29th July 1927 has appointed Mr.A Sivasankara Rao, Reserve Sanitary Inspector, as Head Clerk in the new scale of Rs 80-4-100 sanctioned in the G.O. of 28-12-26. According to notification No.L.4739 L.B.25-26-39 dated 20-1-1927, all appointments under the District Board should ordinarily be filled up by the selection of candidates in the Service of Government in consultation with the Heads of Departments concerned. The procedure adopted by the President s eems to be contrary to the rules and therefore to require the sanction of Government. The appointment of Mr.Sivasankara Rao in the Clerical establishment has left no place for Mr. S.Srikanta Sastry, Deputy Clerk on Rs 45/- under the old scale. Though the latter wasapermanent incumbent under the old scale, his present appointment is ~~in the place~~ That of the additional temporary clerk on Rs 50/- sanctioned for one year.

A statement showing the present distribution of work in the office is appended to the note. The quantity of work devolving upon each ~~aff~~ official has been carefully studied with reference to the number of papers he has had to handle and the amount of work he has to attend to in connection with each paper. The result of the examination is noted below:-

1. Head Clerk. Before the reorganisation of the establishment which was given effect to from 1st August 1927, the present Head Clerk was holding the place of Reserve Sanitary Inspector. He was attending to items NOs. 3,4,5,9, and 10 in the list which are now allotted to the Head Clerk. The additional items of work assigned to him on appointment as Head Clerk are -

(1) Supervision over the work other officials and

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and distribution of tappal.

(2) Leave, promotion etc., to the office establishment.

(3) Preparation of T.A.Bills of the Establishment and th Returns due to Government which are about 4 for the whole year. This official has been practically continuing the ~~previous~~ work previously assigned to him as Reserve Sanitary Inspector with the above three items which have not materially added to his work. All this work may however be considered to be sufficient for him, having regard to the fact that the present condition of work in the office cannot be considered as satisfactory and that he has therefore to pay continuous attention for a sufficiently long time to improve the condition of the office until the work is brought to some proper order.

Reserve Sanitary Inspector

The work assigned to the present Reserve Sanitary Inspector in the distribution list is to assist the Head clerk in checking the estimates and the other clerks in maintining registers etc. He has therefore no independent work to do and his appointment appears to be superfluous.

~~No justification for continuing~~

Deputy Clerk. A perusal of the items of work assigned to this official will show that this responsible officia is entrusted with the mechanical work of opening and maintain and about 6 registers which ~~xxxxxxxxxxx~~ once properly written up do not involve any appreciable recurring work, as the additions and alterations to be noted will be few and far between. His correspondence work under item No,1 and 2 (a) is very little as the present work relating to Economic Development consists in the adjustment of certain amounts advanced to the District Economic Superintendent and the recording of ~~his~~ the progress ~~per~~ reports sent by him for the information of the District Board. As regards loans, there was only one case of a loan for fruit culture granted to one ~~Mr. Narayana Iye~~

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Mr. Narana Iyer, the recovery of which is now being attended to in the Bangalore District Office. The last item of work assigned to this official viz., supervision of the work of the Record sorting has to be attended to after the records from the Taluk Board are received. No records have yet been obtained from the Taluks. It is understood that action is being taken to get them. Even after the records are received, the mere supervision of Record sorting work will not involve any substantial addition to the work of the Deputy Clerk unless he himself is made to sort the records which cannot however be considered to be the kind of work that may be assigned to an official of his status. I have carefully observed his daily work during my stay of over a week in his office and I cannot say that he has more than two hours' work to do under the present arrangement. There is considerable scope for utilising his service in a better manner by the assignment of more responsible work to him.

Additional Clerk. The work assigned to this official consits in maintaining the office Aquittance Roll, Contingent Register and a few work Registers. The total work involved in all these items together is not sufficient to keep him fully employed throughout the day. There is considerable scope for assigning him more work.

III Clerk. The main work of this official comprises the maintenance of the Correspondence Registers, except the current Register, under the Disposal Number System. It is stated that his services are also being made use of in translating the proceedings of the Board. The condition of the several registers maintained by him, especially that of the periodical and petition registers, leaves much to be desired. The present incumbent finds his work more than sufficient for him. There seems therefore to be no use in assigning more work to him.

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IV. Clerk. This official is entrusted with the work of compiling accounts, maintaining vouchers and receipts for ~~of~~ purposes of audit, preparing a few account returns and ~~xxx~~ maintaining a few registers. All this work will not keep him fully engaged throughout the day and he is quite capable of taking up more work.

V Clerk. Maintenance of Current and other Registers, Custody of records, preparation of unanswered references are the main items of work assigned to this official. All this work if properly attended to will no doubt afford sufficient work for ~~one~~ one person. For want of proper guidance, he has been unable to keep the registers and records up-to-date and in a satisfactory condition. There is no other ~~xxxxx~~ work that can be usefully assigned to this official.

VI. Clerk. He is a typist and is also ~~is~~ maintaining a few minor registers. There is no scope for giving him more work.

Cess clerk. This official attends to all work connected with the administration of Education Cess. Several of the items noted against him in the distribution list do not involve much work. There is wide scope for giving him some work of an intelligent nature.

Scope for Retrenchment

From ~~the~~ an actual survey of the work in the office and after a careful examination of the work assigned to each of the officials, it can be said that the office is considerably overmanned and that a couple of hands in the establishment can be retrenched without in any way interfering with the efficiency of work.

Owing to the accumulation of arrears in the office and the unsatisfactory condition of the registers and records, the business in the office appears to be heavy. But when every thing is brought under control ~~for which~~ for

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which purpose an additional hand has been sanctioned by Government, ~~there~~ there will not be work for more than 6 officials taking also into consideration the additional ~~wo~~ work that may devolve on the present establishment consequent on the abolition of the Taluk Boards.

Difficulty for interchange of Officials between the Dt Board and other Govt Depts.

There is another point which deserves mention in this connection. Most of the present officials in the District Board Office are not Government servants, but they are purely employees of the Board having begun their services in the Board Office.

~~In~~ Government in their Notification No.L-4739/L.B.25-26-39 dated 20th January 1927, ~~Government~~ have issued a set of rules regulating appointment etc., under the District Boards. It has been stated therein that officials in Government service should ordinarily be employed in the District Boards and that the period of Loan of officials should not exceed 3 years at the end of which they should either be retransferred to Government Service or transferred to another District Board. This inter-change of officials between the Distrct Board and other Government Offices would be possible if only officials lent by Government are employed in the Board Offices.

In the case of this District Board, it is rather ~~difficult~~ difficult to give effect to the intentions of Government unless all the employees therein are treated as Government Servants. It may be said that the work in this office has to some extent suffered owing to the difficulty in exchanging hands so as to suit the requirements of the office. Some of the ~~hands~~ officials have put in over 15 years' service in the same office without any change of promotion for a number of years. In ~~the~~ offices of ~~th~~ this kind, transfer of hands after a reasonable period would be desirable in the iterest of Public Service.

Present condition of Work in the Office.

The Disposal Number System is in vogue in this office since the year 1916. An examination of the registers and records maintained under the system discloses that the system is not at all in working order owing to the omissio to follow the essential rules laid down in the system. The current register has not been kept posted up to date and in several cases the register contains only the entry of the first communication under the current and subsequent stages in the disposal of the case have not been noted. though further correspondence has taken place and the case has finally been disposed of.

The Periodical register has not been written up in the proper form and the petition register shows that a large number of petitions received years back still remain to be disposed of. Correspondence relating to a subject has in some cases been ~~kimikx~~ entered in more than one registers so that no one register gives a correct stage in the disposal of the case. Personal registers have not been maintained by the Disposal Clerks and ~~xxxxx~~ some of the cases have been dealt with by more than one person at different stages. There is no regular system followed for the preparation of monthly arrear lists as required under the system and a rough list of cases pending is being prepared every month which is found to be incomplete and does not therefore give a correct idea of the arrears in correspondence. Each disposal Clerk had with him a large number of disposed of papers without the papers being properly recorded and the disposal entered in the current register. There were a few bundles of disposed of papers remaining to be recorded, the accumulation being due to the disposal clerks not passing on the papers to the record Keeper as the cases are disposed of.

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There has thus been considerable confusion in correspondence and records and it was therefore not possible to get an accurate arrear list prepared for purposes of ascertaining the actual state of affairs in the office. A list has however been got prepared ~~from the registers and records of the office~~ with the help of the registers and records which is not ~~however~~ accurate for the following reasons:-

(a) Several papers received in the office ~~and~~ number entered only in the amad registers. They do not find an entry in the regular correspondence registers. It is not therefore possible to ascerain the manner of their disposal.

(b) Separate 'From and 'To' registers have been maintained for registering D.O. Correspondence and as these registers have not been kept properly counter-marked, it is difficult to find out what papers registered therein ~~or entered therein~~ are still pending. ~~The~~ The arrear list got prepared with the help of the materials available shows that on 1st August 1927, 108 papers were pending in the office and 180 outside. Of the papers pending in the office, 63 were pending for over 3 months. An abstract of the papers pending in the office is appended to the note. A large number of papers have been pending with the Head Clerk, Deputy clerk and the Cashier, the number being 36, 30 and 22 respectively. There has been considerable delay in dealing with even simple cases and it is necessary to fix a time limit and to strictly enforce it in regard to the submission of different classes of papers. Of the 180 cases pending outside 168 are over 3 months old. A list showing the several offices in which these papers are pending is appended to the note. Major portion of the correspondence has been pending in the Taluks. On account of the abolition of the Taluk Boards, these papers have to be taken charge

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charge of by the District Board Office and necessary further action taken thereon. The records belonging to the Taluk Boards have not yet been shifted to the District Board Office. Early action is necessary in this matter,

Control over the execution of Public works and the scrutiny of expenditure thereon. The District Board is getting a fairly large amount of work connected with the Drinking water well, maintenance and repairs of roads, Musafirkhana, Traveller's Bungalows, rest houses etc., executed through the Sanitary Inspectors employed under the Board. The expenditure incurred on these works durir the last year was about Rs 20,700/. A sum of Rs 54,000 has been provided in the year's budget for the purpose. The estimates for these works are prepared by Sanitary Inspectors, the works are supervised by them and the bills for payment are prepared by them for the contractor. When the Taluk Boards were in existence the Sanitary Inspectors were in charge of these works. An examination of the works registers connected with the Drinking water wells shows that several works have dragged on for a long period extending over 7 to 8 years and a good number of works has been abondoned after expemditure of sums amounting to a few thousands of rupees. The scrutiny in the District Board Office over expenditure on Public Works does not seem to be all that is desired. The estimates for works are prepared by the Sanitary Inspectors who have not maintained a proper schedule of rates in consultation with the Public Works Department. The Board Office also is checking those estimates without any proper basis, as a schedule of rates for each of kind of work commonly executed has not been maintained in the Office ~~of the District Board~~ as required in para 15 of the Notification No.L-5470/L.B.25-26-55 dated 5th February 1927

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In several cases of Well works, the original estimates have been considerably exceeded and the Sanitary Inspectors in charge of the works have allowed the works to be proceeded with, without submitting Revised Estimates, with the result that after the actual completion of the works Revised estimates have been prepared and payments made according to these estimates. The Audit report of the Comptroller for the year 1925-26 brings to notice a certain amount of laxity in checking bills and estimates and irregularity in making payments. After the abolition of the Taluk Boards. it has also been possible for the President to check all the works before payments are made and a few of the bills have been paid in June last without proper check and inspection of works. The condition of the works Registers also leaves much to be desired. Several columns therein have been left blank and the essential particulars about the works executed, such as the amount of the Revised estimate, the total outlay and the dates of completion have not been noted under the appropriate columns.

Sanitary Inspectors. There are at present 6 Sanitary Inspectors, one attached to each circle, who are the executives of the District Board. The work of these Inspectors is not regulated by a definite programme and a perusal of the diaries submitted by them shows that majority of them have been proceeding without any definite idea of their work. The responsibility of these officials should be definitely fixed and their work properly checked and controlled.

Conclusion. After a careful study of the conditions prevailing in the Office, the following conclusions is arrived at as regards the ~~retrenchment~~ retrenchment of the existing establishment and the improvements that can be effected in the

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the work of the office:-

1) The present establishment consiting of 9 hands including the temporary clerk and the Reserve Sanitary Inspector, is too much for the requirements of the office and after the Taluk Board records are properly sorted and brought to order which may perhaps take about another 6 months for completion, the additional hands may be dispensed with.

2) By the selection of efficient and qualified hands for the places sanctioned in the revised scale, by suitable redistribution and readjustment of work and by the introduction of the simplified system of Office Procedure which minimises scriptory work to an appreciable extent, one hand in the permanent scale of establishment may be conveniently retrenched.

3) The present system of work in this office has completely broken down and it should be replaced by the simplified system of Office Procedure and the officials should be properly instructed in the working of the system before they are entrusted with the work.

4) The arrears in the office should be reduced by special efforts and accumulation of arrears in future should be avoided by periodical inspection and review of arrears and scrutiny of work of each official.

5) The work Registers and other Essential registers to be opened in view of the abolition of the Taluk Board should be properly maintained and entries therein frequently checked by the President or any other responsible person.

6) The work of the Sanitary Inspectors should be clearly defined and it should be regulated by a definte programme of work.

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7) Sufficient control should be excercised over expenditure on Public Works by having proper estimates prepared for the works on the basis of the approved rates and by enforcing the preparation of the Revised Estimates before the original estimates are allowed to be exceeded.

S. Nagabhushanam
Auditor
25/10/67

Arrears as on 1st. August 1927

Currents.

	Number pending in the office:	Number pending outside:	T o t a l
1922-23	1	--	1
1923-24	3	--	3
1924-25	6	45	51
1925-26	11	58	69
1926-27	72	72	144
July 1927	12	5	17
Total	105	180	285

Distribution according to Officials.

Up to end of July 1927.

Head Clerk	36
Deputy "	30
Fourth "	13
Cess "	22
Reserve Sanitary Inspector.	4
Total	105

Pending in Office.

Less than 3 months	42
Above 3 and below 6 months	34
Over 6 months	29
Total	105

Details of Pending papers in the Office.

Less than 3 months.

C.No.	From whom received.	Date of Receipt.	Particulars.
1. 1021.	Closepet.Tk.	9-5-27.	Entertainment of Caretaker for Chennapatna chatram.
2. 1036.	Magady "	14-5-27.	Re: repairs of Veterinary Dispensary at Magdy
3 1046.	Dodballapur"	20-5-27	Deepening the well at Kadanur.
4 1049	Genl.Secy.	20-5-27.	Opening a Lepor Outpatient Dispensary in B'lore City
5 1056.	Dist.Economic Supdt	26-5-27.	Granting subvention to Mr.Venkatanaranappa.
6 1064	-Do-	28-5-27.	Requisition for an advance of Rs.50 for charkas etc
7 1065.	-Do-	-do-	Grant of subvention to Swami Govindananda..
8 1072.	Dist.Medical Officer.	2-6-27.	Purchase of Magic lantern
9 1078.	I.G.of Edn.	3-6-27.	Organisation of Agricultural Classes.
10 1079.	Dist.Medical Officer.	-do-	Opening a L.F.Dispensary at Gottigere.
11 1080.	Dodballapur Tk.	-do-	Construction of a kitchen & Compound wall for the musafirkhana at Dodbelavangala.
12 1081.	Ex.Engineer.	8-6-27.	Restoration of the Scour in Kolar-Sompur Road
13 1087.	Comptroller	10-6-27.	Audit Objection Statements of Taluks for 25-26
14 1092.	Kankanhalli Tk.	-do-	Constructing a road from Dod-Muduvadi.
[illegible]	[illegible]	[illegible]	[illegible]
15 1099.	Dist.Inspector of Education.	-do-	Extension of school building at Yesavanthapur
16 1102.	I.G.of Edn.	29-6-27.	Construction of a school building at Byhally.
17. 1106.	Dist.Inspector of Edn.	-do-	Taking possession of the site belonging to Abdul Khalak.
18. 1109	Genl.Secy.,	-do-	Assigning a share from the realisations from shandies.
19. 1110.	Magady Taluk	-do-	Repairs of outhouses attached to L.F Dispensary at Solur.
20. 1115.	Dodballapur"	-do-	Constructing a road from Dodhejjaji to Narasiya Agrahar.
21. 1122.	Closepet.	-do-	Sinking a well at Nagawara.
22. 1123.	-Do-	-do-	-Do- Byramangala.
23. 1124.	Kankanhally	30-6-27	-Do- Herandyapanahalli
24.v 5	Hd.Master,Govt. Ayurvedic College	6-7-27.	Application of Seshagiri Sastry.

17. 841.	Comptroller.	14-2-27.	Audit objections of Dodballapur Taluk Board
18.842.	-Do-	-do-	-do- Magady
19.845.	Dodballapur	15-2-27.	Repairs of Musafirkhana.
20.848.	Anekal	22-3-27.	Improving compound wall at Hosakote.
21.849.	-Do-	-do-	-Do-
22.850.	Deputy Commissioner.	21-2-27.	Providing name stones.
23.870.	Comptroller.	7-3-27.	Audit objection statement for 24-25 of Dist. Board:
24.885.	-Do-	11-3-27.	Audit accounts of Nelemangala.
25.890.	I.G.of Edn.	18-3-27.	Construction of a school building at Sangarajapura.
26.902.	Anekal	22-3-27.	Providing compound wall to the musafirkhana at Hosakote.
27.895.	Genl.Secy.	18-3-27.	Condition of each road in Bangalore District.
28.903.	Anekal.	22-3-27.	Improving compound wall to the musafirkhana at Hosakote.
29.907.	Kankanhalli	25-3-27	Transfers of Native Pandit of Kodihally.
30.940.	Registrar of Co-operative Societies.	5-4-27	Grant of subvention to Mysore Co-operative Propagandist institute.
31.962.	Comptroller	18-4-27.	Audit objection statement of Hosakote Tk.Board.
32.991.	I.G.of Edn.	25-4-27.	Constructing Urdu school at Chickmuduvadi.
33.992.	Closepet	-do-	Constructing a shed and repairs of Hospital
34.999.	Secy.to Govt.	29-4-27	Balance of Dist.Funds to be given to the improvement of roads as special grant.

Over Six Months.

1. 435.	Kankanhalli.	25-10-26.	Estimate for cart track from Dodamuduvadi,etc
2. 447	Nelemangala	-do-	Constructing school building at Dasanapura.
3. 520	Dy.Commnr.	18-12-22.	Payment of compensation to Hosahallappa.
4 704	Dist.Inspector of Education.	10-4-23.	Re: lists of books for Bukkasagara Library.
5.1208	Nelamangala	29-3-24.	Constructing an In-patient ward at Nelemangala.
6.1248	Closepet.	4-4-24.	Sinking a well at Madarsabi Doddi.
7 236	Dy.Commnr.,	5-9-24.	Supply of water at Kakol.
8 362	Dodballapur	22-10-24.	Repairs of Dodballapur-Sompur road
9. 598	Secy.to Govt	24-1-25.	Repairs of Chennapatna Halagur road.
10 680	Kankanhalli	-do-	Construction of a bridge over Arkavathi.
11.791	Ex.Engineer.	12-3-25.	Hosakote Kadagodi road repairs.
12.967	Devanahally.	9-6-25.	Balepur school building
13 222	Ex.Engineer	13-10-25.	Fixing stone pillars to Magady Travellers' Bungalow.

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OFFICE OF THE PRESIDENT, DISTRICT BOARD, BANGALORE DISTRICT,
BANGALORE DATED, 5TH AUGUST '27.

The following re-distribution of work is ordered with effect from 5th August 1927:

Mr. A. Sivasankar Rao

(Head Clerk)

1 Referring tappal to the concerned clerks.

2 Periodical increment certificates, appointments, leave pay, allowances etc

3 All correspondence re: the subjects to be discussed during the District Board meetings and Standing Committees and to attend to District Board and other meetings.

4 Drafting the letters that go to Government and re-comparing the fair copies.

5 Scrutiny and sanction of all estimates except D.P.W. works. To check and pass bills relating to well works.

6 T.A: Bills of establishment.

7 Correspondence re: shandies and Scholarships.

8 Any other important correspondence not entrusted to other clerks.

9 Maintenance of register of records kept for personal inspection of the President and Confidential Register.

10. To draft inspection notes and attend to all correspondence relating thereto.

11. Preparation and submission of returns due to Government.

12. General cleanliness of the whole building.

13. General supervision over the work of the officials of the office.

Mr. N. Ramaswamy Iyengar.

(Deputy Clerk)

1. All correspondence relating to Economic Development and loans

2 (a) Correspondence and bills relating to Local Fund Dispensaries, Veterinary and Vaccination Departments and Medical Stores, and to maintain a register of medical institutions with cost, etc.;

(b) and a register of District Fund roads to be annually maintained by the District Board (with R.S.I.)

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3. Maintaining a register to watch the details of contribution due to or from the District Board and all correspondence relating to same.

4. Maintenance of register of Travellers' Bungalows and Musafirkhanas with furniture, etc. and correspondence relating to the same

5 Maintaining (a) a register of tanneries and watch the recovery of fees from them and (b) register of Jatras & Correspondance relating thereto

6. Maintenance of a register of (1) all Moveable and Immoveable properties of District Board, (2) Register of shandies in the District watching collections and taking action for recovery of arrears and (3) Register of Veterinary Dispensaries. & requires Correspondance

7 Bills and Returns of Vydyasalas and maintenance of register of Vydyasalas and Dawakanas

8. Supervision of the work of records sorting.

Mr. S. Sreekantasastry.

(Addnl. Clerk)

Custody and maintenance of (a) Office contingent register, (b) Service registers and (c) Petty Cash Book, (d) Memo file and (e) Order Book.

Acquittance Roll, Schedule of Establishment, pension papers and verification of Service Registers of all employees.

3 To be in charge of all office Imprest and Cash.

4 Maintenance of Casual and Privilege Leave Registers.

5 Maintain a Check register of all budget allotments and expenditure.

6 Correspondence and bills relating to D.P.W. including estimates.

7. Register of payments made to D.P.W. workwar.

8. maintaining list of sanctioned works and Work registers and placing list before the District Board (with R.S.I.)

Issuing cheques for all sanctioned bills.

B. S. Srinivasa Rao.

(Third Clerk)

4 Maintenance of Amad Register and Petition, Periodical, D.1.Dis., D2.Dis & R.Dis. registers under the disposal number system.

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no substantial work re this

2. Stamp accounts.

3. D.O. registers. (from 1930) Account registers kept

4. Comparing fair copies with Mr. B. Ramakrishna Iyengar.

5. Attending to the sorting and disposal of all Taluk Board records. The work awaits

6 Translation work when Genuine.

K Nanjappa.

(Fourth Clerk)

Accounts for May '27 to date seen & time for Quick Cash Book observed.

1. Compilation of District Fund accounts and correspondence relating thereto.

2. Custodian of all vouchers, receipts, etc., required for audit and furnishing particulars for audit.

3 Preparation and submission of returns relating to accounts and General Cash Book.

4 Maintenance of Investment Register, Register of Assets, and Liabilities, & Public Debt Register

5 Checking and passing of bills relating to District Board works.

Work not yet collected

6 T.A. bills of District Board members

7 Audit objections

8 Maintaining District Board meeting Attendance register.

B. S. Seetharamiah

(Fifth Clerk)

1. Registering and despatching of all tappals maintaining Current Register, etc.

2. Vaccinators' programmes, epidemic diseases and Mortuary returns, and Returns of Veterinary Dispensaries.

3. Checking and filing diaries of Sanitary Inspectors, sending extracts of remarks and issue of reminders.

4. Distribution of tappals to the concerned clerks entering into the prescribed Refer Book.

5. Tappal Book

6. Preparation and submission of unanswered lists every month.

7. Custody of records with proper index and facing sheets as required under the disposal number system.

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Rahim Baig

(Sixth Clerk)

1. Fair copying, typing and cyclostyling

2 Custody of office stationery, furniture, disinfectants and maintenance of necessary registers for the same,

3 Office Attendance Register.

B. Ramakrishna Iyengar.

(Cess Clerk)

1 Correspondence relating to Education Cess and Education Department.

2 Bills relating to Education Cess.-

3 Maintaining register showing the names of schools maintained under Cess.-

4 Register showing furniture supplied to Cess Schools.-

5 Demand, Collection & Balance Register of Education Cess noting monthly figures in it.

6 Charge of forms and registers and to attend to indents from taluks re: supply of forms, registers etc. with the help of the Mutchi.

7 Comparing all fair copies with Mr. B. Srinivasa Rao.

8 Picking out separately the different parts of Mysore Gazette and filing them (Part II "A" to be filed separately)

9 Maintaining file of standing orders and other Government orders.

10 Maintaining a register of books, maps and to be in charge of the same.

Reserve Sanitary Inspector.

1. Will help in checking all estimates and bills given by the respective clerks before being passed by them.

2. Will help the other clerks in the maintenance of register of sanctioned works and road registers, tannery register, and Jatra Register, work registers, etc.

3. Will work under the general orders of the Head Clerk and the President.

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4 Maintain Statistics of the prevalence of epidemics in the District for the information of Office and President.

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President, District Board
Bangalore District.

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G.R.S VI.G 34]

SUBJECT

Diary No. of letter replied to.....1931.....

Section L.B.
File No. 106-27
Serial No. 2

General and Revenue Secretariat

(L.S.G)

, *the* *192*

Proceedings of the Government of His Highness the Maharaja of Mysore

Date of issue..21-11-1927.....

Signed by..Mr. ab V. Iyengar.....

Read— G.O. No. L 4074-90/28.45. 198 dtd 21st/28th Decr 1926 Sanctioning the revision of the Scale and pay of the establishments under District Boards and Taluk Councils in the State

2. Govt Order No. L 4739/L.B. 25-96-399 dtd 26th Jany 1927 framing Rules for the regulating ~~Order Thereon—No.~~ and ~~Memo dated~~ the recruitment, pay, leave &c relating to the Officers and Servants of District Boards

3 G.O. No. L 307-87/L-B 49-26-43-G. dtd 18th July 1927 sanctioning the enforcement of acts

May this be

i Printed ? J

ii treated as a standing order ?

ii published in the Gazette, English Part ?

v translated ?

v placed at the disposal of the press ? S

vi published in the Gazette, Kannada Part ?

(2)

additional hand in the [illegible]
ment in the Bangalore Dist. [illegible]
and [illegible]

to the additional work [illegible] the District Board on the subject of [illegible] and also for the [illegible] old records.

4. Notes [illegible] in the Bangalore District Board Office by the Auditor & Officers of the Local Fund Offices Inspectors and the Inspecting [illegible]

Order No.

In this Office letter No. 723/[illegible] 4th-2b-44 of the 3rd August 1921, the Inspector of Offices in charge has requested to arrange for an inspection of the Works of the Bangalore District Board Office to

6. See whether improvements are possible and whether the existing establishment could be reduced [illegible] the Results of inspection noted for the others of Govt.

2. [illegible] of the above [illegible] the Work in the District Board Office has duly been checked by the Inspector concerned.

List of enclosures.

Copied by

Examined by

WD 1883—GPB—1,000,00—21-12-21

(81)

G. R. S. G/33]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

examined by the Auditor attached to
the Inspector of Hereditary Systems
on the 4th August 1927 and subsequently
on the 3rd September 1927 and the
latter reports. It appears from the
following important extracts
in the working of the hereditary
this instruction note
been brought to notice for the
attention of Govt:-
Report that the working
the Hereditary Number System
now obtaining in the District
Revenue Office has not been
Bangalore Town, the Deputy
ters have not been properly
& that
maintained and the arrange
ment in vogue for exercising
pervising over expenditure
Public Works cannot be consi
dered adequate. Regarding the
defects the Inspector of Here
Systems ~~of opinion that the~~
~~Hereditary Number System is~~
too cumbersome for the pres
of the Bangalore District Here
reports
and that he has [illegible]

WD 2230—GPB—1,00,000—23-7-20

G. R. S. G/33]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

~~The arrangement~~
~~that Circulars to the Collectors of the~~
~~districts connected with Godavari~~
~~of the 20th June 1919 regarding the~~
~~and Kistna will be issued shortly~~
~~direction of Govt.~~

As regards the office establishment
~~and the needs for its enlargement,~~ it
is said that ~~the present clerical~~
staff of the District Board Office is
far sanctioned Scale, consists of
6 permanent hands and one
Education Cess Clerk for attend
to the work connected with the
Education Cess and a temporary
hand on Rs 50/- a month sanctio
for one year for attending to add
~~clerical work~~ devolving on the
District Board Office by the
abolition of Taluk Boards. The
Auditor and the Inspector of Offices
~~Systems are of opinion that~~
do not ~~sufficient~~ work for all
the existing hands and the Insp

WD 2230—GPB—1,00,000—23-7-20

[illegible] by one of
the [illegible] decided the
[illegible] Requirements
[illegible] is considered in order to
attract Competent recruits and
facilities are afforded for trans-
fer of Officials from the Board
Office to the Post Office and vice
versa, to avoid Stagnation.

From the Inspection Note of the
Inspector and the Note by the Inspecting
Officer Systems Section, Establishment
Section, it will be seen that the work in
the Wicket Board Office is an
unsatisfactory Condition, and that it is clear that
the Office is [illegible] to [illegible]
[illegible] and they are [illegible] Therefore
I am to convey the following instructions
for immediate guidance:—

2) The additional Clerk's [illegible]

It appears from the above
that
the work in the St. D. Office
seems to be in an unsatisfactory
condition. The Office is clearly
over manned and the Dist.
Grade in the office is not suitable
The disposal Note System &c.
does not suit the Office

(The necessary [illegible] will be
arranged by the Inspector
with details for new monthly
and the manner in which
reports —

G. R. S. G/33]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

Extra work may be dis-
posed like immediately or
latest by the end of Dec 19
so as to give some district
time.

2) The work in the District
Office should be distribut
more systematically betwe
the remaining Offic
so as to give sufficient
proper kind of work to

3) One of the regular est
blishment of the Office may
be detailed for the additiona
Work expected as a result
of the Taluk Boards record
coming to the District Board.
This extra work should be
finished by the end of June
1928 and the services
of the said clerk be dis-
continued from the 1st July 19

4) Secretaries of Local Funds be

WD 2230—GPB—1,00,000—23-7-20

OFFICE OF THE PRESIDENT,
BANGALORE DISTRICT BOARD.

No. A.36-444/27-28.

Bangalore, 10th December 1927.

Dear Sir,

With reference to instructions issued for guidance by Government in their order No. L. 2821-3/L.B.106-27-2 dated 21st. November 1927, I request you to kindly send me a copy of the notes of inspection on the working of this office by the auditor of the office of Inspector of Office Systems and also a copy of the Inspector's suggestions thereon for the information of the Board. Meanwhile, I write to bring to the kind notice and favour of orders of Government the following facts with regard to several items of instructions contained therein.

1. The New System of Office work introduced by the Inspector of Office Systems will be tried for six months and the manner of its working reported.

As desired by the Inspector of Office Systems in his D.O. No. 76 dated 5th October 1927, the New System is introduced from 1st. December 1927 and the result of its working will be reported to Government after six months.

2. The Additional Clerk on Rs.50/- a month temporarily sanctioned for the extra work may be dispensed with immediately or latest at the end of December 1927.

The Additional Clerk has been entertained from 1st. August 1927 not only to sort all the Taluk Board records as required by Government, but also to cope with the extra work devolved on the Board consequent on the abolition of the Taluk Boards. As the Government are aware, after protracted correspondence and definite orders of Government

(91

the taluk Amildars are just handing over charge of the records and the records of three taluks have uptil now been received in this office and sorting work commenced. By the time the records from all the taluk Boards are received and sorted, it will take some time. The official who has commenced the work has gained experience and to avoid confusion and trouble in the middle, it has to be completed by him.

The work of the office is increasing every day and it is not possible to gauge it as it is in a transition stage. The extra work and sorting of records cannot without prejudice to the legitimate work of the office be entrusted to one of the hands dispensing with the services of the Additional Clerk.

The Government have been pleased to sanction this additional hand for a period of one year. So, it is requested that this additional clerk may be allowed to continue for the present as ordered before, as otherwise, it would be impossible to cope with the extra work and to do justice to sorting of records also.

3. The work in the office should be distributed more systematically between the remaining officials so as to give sufficient work of the proper kind to each.

The work has already been redistributed on the lines suggested by the auditor

4 One of the regular establishment of the office may be detailed for the additional work expected as a result of the Taluk Boards records coming to the District Board. This extra work should be finished by the end of June 1928 and the services of the said clerk discontinued from the 1st July 1928.

Even after the intrbduction of the new system

Bare

and redistribution of work, the work, as far as I am aware, is not lessened and three clerks have to be detailed for recording, registering, typing, faircopying and despatching work and there will be only four clerks (inclusive of Cess Clerk) left for routine work. apprehend that the Government are under the impression that the extra work devolved is only the sorting of records which, it is submitted, is not so. The regular routine work of the office itself has increased sufficiently to require the services of another hand, and it is on this score that the Board have urged the sanction for an additional hand, as almost all the work which was hitherto being done by the Taluk Boards has to be attended to by the District Board.

As the Board's work is in a transition stage, it is rather too early either for me or for the Government to decide definitely whether one of the existing hands could be reduced.

This fact, I have explained both to the auditor and the Inspector of Office Systems. They were convinced of the difficulties.

The position of the employees of the District Board is very peculiar. The Board Office has become a closed department. There is no outlet or scope for the officials of the District Board to go out to other Government departments, as they do not take them. The rules issued in Government notification No. L.4739/L.B.25-26-39 dated 20th January 1927 are not workable, as the scale and relative positions of the District Board employees are not defined in other departments and as the rules do not

Base

(94

competent recruits, the existing staff, cannot, without jeopardising the work of the Board, be reduced.

5 Sanction of Government should be obtained to the appointment of Mr. A. Sivasankar Rao, Reserve Sanitary Inspector, as Head Clerk of the District Board Office, after obtaining the approval of the District Board thereto.

Government in their order No. L. 1846-51/L.B.64-23-5 dated 3rd September 1924, have given complete power of appointment, promotion, dismissal, etc. over the officials of the Board to the President as its executive head. This order has not been superseded in any other subsequent orders. So on the authority of that order and after deliberate consideration and in the interest of the work of the office I have appointed Mr. A. Sivasankar Rao as Head Clerk. I shall have the matter placed before the District Board and submit their resolution also as desired.

6. Proposals may be submitted for revising the scale and pay of the establishment of the District Board Office, so as to bring it into line with Government offices and facilitate the exchange of men.

I have in consultation with the Inspector of Office Systems, already proposed a revision of scale and pay of the District Board establishment and I request that the revised scale, if any suggested by the Inspector of Office Systems, may kindly be sent for my information.

In the above circumstances, I beg to bring to the kind notice of Government that it will not be possible to get rid of the additional hand before all the records of the Taluk Boards are sorted and if done, I am sure, the records will not be sorted for a length of time and the work of the Board will be handicapped. Secondly it will

Bree

only be possible to retrench a hand from the existing establishment, after the progressive scale is sanctioned and facilities afforded to get efficient officials transferred to this office from other departments.

Yours sincerely,

B V Rahimoo

R. RANGA RAO, ESQ., B.A B.L.,
General Secretary,
to the Government of Mysore,
Bangalore.

Immediate

(96

In all future communications please quote --
No. C2.834/27-28.
Enc. one

OFFICE OF THE DEPUTY COMMISSIONER,
BANGALORE DISTRICT.

Dated Bangalore, the 20th December 1927.

L. 3038
30/12/27.

FROM

G. B. HEBLIKAR, ESQ., B.A., L.L.B.,
Deputy Commissioner,
Bangalore District.

To

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to the Government
of Mysore, Bangalore.

RR
30/12/27
03 42 - 27 — 13

SUBJECT—

SIR,

In submitting herewith in original D.O.letter No.A.36-444/27-28 dated the 10th December 1927 from the President, Bangalore District Board in the matter of the observations made by Government in their order No.L.2821-3/L.B.106-27-2 dated the 21st November 1927 on the notes of inspection of the District Board Office by the Inspector of Office Systems, I have the honour to state that the President's explanation on the Subject No.5, viz., the appointment of Mr. A. Sivashankara Rao, Reserve Sanitary Inspector of the Board, as Head Clerk, contravenes the existing rules and Standing Orders. As under the orders noted in the margin, it is from the Revenue Department that -

1. L.6129-6192/M1.145-24-52 dated 19th February 1925. : selections have
2. L.4074-90/M1.145-24-19 dated 21/28th Decr. 1926. :
3. L.4739/L.B.25-26-39 dated 20th January 1927. : to be made for

such appointments with the concurrence of the Revenue Commissioner; the President's attention was specifically invited to these orders twice in this office Nos.C2-834/27-28 dated the 30th August 1927 and 19th October 1927, but he did not send any reply to my communications. I think he has mis-read Government Order No.L.1846-51/L.B.64-23-5 dated 3rd September 1924 omitting the reservation contained therein in the matter of the power of the Government to make rules from time to time.

2. I would not have objected to the appointment of the Reserve

Sanitary

Urgent

645/P2 (98

OFFICE OF THE PRESIDENT,
BANGALORE DISTRICT BOARD.

No: A.36-444/27-28. Bangalore, 10th December 1927.

27717 Rec'd 13-12-27 SMM

Dear Sir,

With reference to instructions issued for guidance by Government in their order No. L. 2821-3/L.B.106-27-2 dated 21st. November 1927, I request you to kindly send me a copy of the notes of inspection on the working of this office by the auditor of the office of Inspector of Office Systems and also a copy of the Inspector's suggestions thereon for the information of the Board. Meanwhile, I write to bring to the kind notice and favour of orders of Government the following facts with regard to several items of instructions contained therein.

1. The New System of Office work introduced by the Inspector of Office Systems will be tried for six months and the manner of its working reported.

As desired by the Inspector of Office Systems in his D.O. No. 76 dated 5th October 1927, the New System is introduced from 1st. December 1927 and the result of its working will be reported to Government after six months.

2. The Additional Clerk on Rs.50/- a month temporarily sanctioned for the extra work may be dispensed with immediately or latest at the end of December 1927.

The Additional Clerk has been entertained from 1st. August 1927 not only to sort all the Taluk Board records as required by Government, but also to cope with the extra work devolved on the Board consequent on the abolition of the Taluk Boards. As the Government are aware, after protracted correspondence and definite orders of Government

(99

the taluk Amildars are just handing over charge of the records and the records of three taluks have until now been received in this office and sorting work commenced. By the time the records from all the taluk Boards are received and sorted, it will take some time. The official who has commenced the work has gained experience and to avoid confusion and trouble in the middle, it has to be completed by him.

The work of the office is increasing every day and it is not possible to gauge it as it is in a transition stage. The extra work and sorting of records cannot without prejudice to the legitimate work of the office be entrusted to one of the hands dispensing with the services of the Additional Clerk.

The Government have been pleased to sanction this additional hand for a period of one year. So, it is requested that this additional clerk may be allowed to continue for the present as ordered before, as otherwise, it would be impossible to cope with the extra work and to do justice to sorting of records also.

3. The work in the office should be distributed more systematically between the remaining officials so as to give sufficient work of the proper kind to each.

The work has already been redistributed on the lines suggested by the auditor.

4. One of the regular establishment of the office may be detailed for the additional work expected as a result of the Taluk Boards records coming to the District Board. This extra work should be finished by the end of June 1928 and the services of the said clerk discontinued from the 1st July 1928.

Even after the introduction of the new system

(100

and redistribution of work, the work, as far as I am aware, is not lessened and three clerks have to be detailed for recording, registering, typing, faircopying and despatching work and there will be only four clerks (inclusive of Cess Clerk) left for routine work. I apprehend that the Government are under the impression that the extra work devolved is only the sorting of records which, it is submitted, is not so. The regular routine work of the office itself has increased sufficiently to require the services of another hand, and it is on this score that the Board have urged the sanction for an additional hand, as almost all the work which was hitherto being done by the Taluk Boards has to be attended to by the District Board.

As the Board's work is in a transition stage, it is rather too early either for me or for the Government to decide definitely whether one of the existing hands could be reduced.

This fact, I have explained both to the auditor and the Inspector of Office Systems. They were convinced of the difficulties.

The position of the employees of the District Board is very peculiar. The Board Office has become a closed department. There is no outlet or scope for the officials of the District Board to go out to other Government departments, as they do not take them. The rules issued in Government notification No. L.4739/L.B.25-26-29 dated 20th January 1927 are not workable, as the scale and relative positions of the District Board employees are not defined in other departments and as the rules do not

contemplate free interchange of officials from the District Board Office to other departments, and vice versa. As it is, it is left to the officers of other departments to take or not to take these officials, unless the Government pass clear orders in the matter. The salaries of the District Board employees are fixed. So there is no hope of their getting any promotion unless a senior official retires or some untoward happens to him. Even then the Central Recruitment Board rules have to be observed. The officials of other departments who were far juniors to the officials of the District Board Office are getting higher salaries in the ordinary course, whereas the District Board employees are getting the same pay for years together without any chance of promotion etc.

All these facts were brought to the notice of the Inspector of Office Systems and the practical difficulties in the working of the office explained, when he suggested that the retrenchment of an official may be considered provided a progressive and increased scale of pay is sanctioned to attract competent recruits and scope afforded for free interchange of officials from the District Board Office to other departments, and to get rid of the extra hand automatically after sorting the records of all the Taluk Boards. In the absence of orders in the matter, if the Government desire to discontinue the services of an existing permanent official of the office, it will, I am sure, handicap the work of the Board. The officials may not cope with the work and the work will suffer a great deal eventually. My practical experience of District Board work compels me to submit that unless progressive increased scale of pay is sanctioned to the Board employees and facilities afforded to attract

competent recruits, the existing staff, cannot, without jeopardising the work of the Board, be reduced.

b. Sanction of Government should be obtained to the appointment of Mr. A. Sivasankar Rao, Reserve Sanitary Inspector, as Head Clerk of the District Board Office, after obtaining the approval of the District Board thereto.

Government in their order No. L. 1846-51/L.B.64-23-5 dated 3rd September 1924, have given complete power of appointment, promotion, dismissal, etc. over the officials of the Board, to the President as its executive head. This order has not been supersededin any other subsequent orders. So on the authority of that order and after deliberate consideration and in the interest of the work of the office, I have appointed Mr. A. Sivasankar Rao as Head Clerk. I shall have the matter placed before the District Board and submit their resolution also, as desired

c. Proposals may be submitted for revising the scale and pay of the establishment of the District Board Office, so as to bring it into line with Governmmnt offices and facilitate the exchange of men.

I have in consultation with the Inspector of Office Systems, already proposed a revision of scale and pay of the District Board establishment and I request that the revised scale, if any suggested by the Inspector of Office Systems, may kindly be sent for my information.

In the above circumstances, I beg to bring to the kind notice of Government that it will not be possible to get rid of the additional hand before all the records of the Taluk Boards are sorted and if done, I am sure, the records will not be sorted for a length of time and the work of the Board will be handicapped. Secondly it will

only be possible to retrench a hand from the existing establishment, after the progressive scale is sanctioned and facilities afforded to get efficient officials transferred to this office from other departments.

Yours sincerely,
B. Rahimon

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary
to the Government of Mysore,
Bangalore.

(THROUGH THE DEPUTY COMMISSIONER, BANGALORE DISTRICT)

Forwarded with compliments

Deputy Commissioner,
Bangalore District.

OFFICE OF THE PRESIDENT.
BANGALORE DISTRICT BOARD.

No A.36-444/27-28.

Bangalore 20th January 1928.

From

B. ABDUR RAHMON, ESQ., B.A.,
PRESIDENT, DISTRICT BOARD,
BANGALORE.

To

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary
to the Government of Mysore,
Bangalore.

(THROUGH THE DEPUTY COMMISSIONER, BANGALORE DISTRICT, BANGALORE.)

SIR,

Adverting to instruction No.5 contained in Government Order No. L. 2821-3/L.B. 106-27-2 dated 21st.November 1927 and in continuation of this office No. A. 36-444/27-28, dated 4th December 1927, I have the honor to state that the matter was placed before the Standing Committee and the District Board at their meetings held on 9th and 11th January 1928, respectively. Both the Standing Committee and the District Board have approved the appointment of Mr. A. Sivasankar Rao. as the Head Clerk of the District Board Office and that the additional hand may not be dispensed with till the office records are set in order. A copy of their resolution is enclosed for favour of information.

In these circumstances, I request you to be good enough to obtain sanction of Government for the appointment of Mr. A. Sivasankar Rao, as the Head Clerk of the District Board Office, already made by me and approved by the District Board.

I have the honor to be,
Sir,
Your most obedient Servant,

B A Rahmon

President, District Board,
Bangalore District.

Extract from the

Proceedings of the Fifth Ordinary Meeting of the Bangalore District Board held on 11th & 12th January 1928.

====

xx xx xx

Read:

Government Order No. 2821-3/L.B. 106-27-2 dated 21st November 1927 on the inspection of the office by the Inspector of Office Systems in Mysore.

Resolution of the Standing Committee: The Standing Committee on perusal of Government Order and Office Notes, recommends:

(1) That the additional hand cannot be dispensed with till the office records are set in order;

(2) That progressive pay of the staff may be considered before the lapse of year;

(3) The appointment of the Head Clerk is made under rules and it may be approved and recommended to Government.

Resolution: A p p r o v e d.

xx xx xx

Sd/- B. ABDUR RAHMON,

President, District Board,
Bangalore District.

=====

"Extract"

B A Rahmon

President, District Board,
Bangalore District.

Bmc

G.R.S. VI G 34]

ab 22.2.28.

10

SUBJECT.

Diary No. of letter replied to..... 2779L.....

Section L.B

File No. 106-27

Serial No. 4

General and Revenue Secretariat

(L. S.G)

Proceedings of the Government of His Highness the Maharaja of Mysore

, *the* 192

Date of issue... 20-2-28.....

Signed by... Mr. T.K.S. Iyer

Read— G.O. no. L 2821-3/L.B. 106-3-29 dtd 21st Nov. 1927 directing among other matters that the additional clerk on Rs 50/- a month temporarily sanctioned for extra work in the office of the District Board of Bangalore might be dispensed with immediately on the latest at the end of Dec 1927;

~~Order Thereon—No.~~

2 letter no A-36-444/27-28 dtd 6th Dec 1927 from the President of the District Board of Bangalore reporting that the said additional clerk was entertained from the 1

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

August 1927 Mr only to Bill all the
Taluk Board records as required
by Govt. but to keep with the
entire Work Charge on the District
Board consequent on the abolition of
the Taluk Boards Act, as the
work of the Office is increasing
every day, and that the entire staff
and working of records cannot
without prejudice to the legitimate
work of the Office be entrusted to
one of the Asst. of this Office after
dispensing with the services of the
additional Clerk in question and
requesting therefore sanction to the
retention of the said Clerk
for a period of one year from 1st
August 1927.

Order No. LHB 20-2

In the circumstances
stated, the retention of the services
the temporary hand in question
to the end of June 1928 is sanc-
tioned.

Copied by

Asst Secy

Examined by

The President, District Board of
Bangalore thro' the Dy Com^r, Bangalore Dist

a Comptroller

b Inspector of Office Inspections in circle.

List of enclosures.

WD 1888—GPB—1,000,00—21-12-21

AP. F. VI. Gl.]

SUBJECT..

Section 163

II (4) File No. 169-26

Serial No.

No. 5235

Diary No. of letter replied to 13494

General and Revenue Secretariat

(163)

the *192*

To

Date of issue 3-3-1925

Signed by W.R.T.K.S.J

Dear Sir,

I am desired to request you to be so good as to forward for reference the records relating the reduction of the previous Mr. Ramaswamy Iyengar Head clerk, as Dy. Clerk of your office and transfer or reversion to the Dept.

Yours Sincerely

WD

3/3

List of enclosures...

To

B. Abdur Rahman.

President Odd' Bam

Bangalor

Copied by.....

Examined by

over

WD 0562 -GPB—31,000—17-8-25

110

APP F. VI. Gl.]

SUBJECT..

draft II (a)

Section 63

File No. 49-26

Serial No.

Diary No. of letter replied to 3494

No. 5236

General and Revenue Secretariat

(63)

the *192*

To

Date of issue 3-3-1928

Signed by K.S.T.K.S.I.

Dear Sir

I am directed to ~~request~~ invite you to be so good as to ~~report~~ favour a Return of transmission of letter no A36-27-28 dated 20.1.28 of the Presidt DBB Bangalore, forwarding the resolution of the DBB approving of the appointment of Mr A. Siva Sankaralu as Head clerk of the Bangalore Dist Board office and to request to be informed when a decision is arrived at.

Yours Sincerely

3/3

List of enclosures.

Copied by

Examined by

It will be forwarded shortly with your opinion

To The Dy commissr Bangalore

over

(179

To

The Deputy Commissioners
of Districts.

LB 49-26-46

5671-8

Dy 15-3-1928.

C I R C U L A R.

It has come to the notice of Govt. that appointments in the District Board Offices, are being made by the Presidents of District Boards on the strength of Government Order No.L.1846-51/L.B.64-23-5 dated 3rd September 1924. The Deputy Commissioners of Districts and Presidents of District Boards are informed that consequent on the passing of the New District Board Regulation, the Government order of 1924 referred has become inoperative and it has also been superseded by the later Government orders viz., Government Order No.6129-6192/Ml.145-24-52 dated 19th February 1925, Government Order No.L. 4070-90/Ml.145-24-19 dated 21st/28th December 1926 and No. L.4739 L.B.25-26-39 dated 20th January 1927 and that these orders now regulate the appointment, transfers etc, of Establishment of Local Bodies referred to therein.

"By order,"

Dy/15/3 General Secretary to Govt.

MK.

45905
13-3-28

OFFICE OF THE DEPUTY COMMISSIONER,
BANGALORE DISTRICT.

In all future communications please quote --
No. C-2-L.834/27-28.
Encs.2

Dated Bangalore, the 6th February *1928.*

FROM

G. B. HEBLIKAR, ESQ., B.A., L.L.B.,
Deputy Commissioner,
Bangalore District.

TO

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to the Government of Mysore,
Bangalore.

L.B. ~~H.G. 27~~ 49.26.

SUBJECT :—

SIR,

I have the honor to forward herewith letter No.A.36-444/27-28 dated the 20/30th January 1928 from the President, Bangalore District Board, in the matter of the appointment of Mr.A.Sivashankara Rao, Head clerk of the Bangalore District Board office.

I have already stated in my letter No.C-2-834/27-28 dated the 29th December 1927 regarding this appointment, and I do not see any new circumstances to alter my views. I, however, requested the President on 9th February 1928 to let me know the educational and other qualifications of the official and reminded him on the 29th of the last month. I have not been favoured with a reply.

I still adhere to my view that the appointment of Shiva Shankar Rao should be vetoed and the Revenue Commissioner requested to fill it up in accordance with the recent orders of Government.

I have the honor to be,
Sir,
Your most obedient servant,

G. B. Heblikar

Deputy Commissioner,
Bangalore District.

L.S.R.

113

OFFICE OF THE PRESIDENT.
BANGALORE DISTRICT BOARD,

No A.36-444/27-28.

Bangalore 20th/30 January 1928

From

B. ABDUR RAHMON, ESQ., B.A.,
PRESIDENT, DISTRICT BOARD,
BANGALORE.

To

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary
to the Government of Mysore,
Bangalore.

(THROUGH THE DEPUTY COMMISSIONER, BANGALORE DISTRICT, BANGALORE.)

SIR,

Adverting to instruction No. 5 contained in Government Order No. L. 2821-3/L.B. 106-27-2 dated 21st. November 1927 and in continuation of this office No. A. 36-444/27-28 dated 4th December 1927, I have the honor to state that the matter was placed before the Standing Committee and the District Board at their meetings held on 9th and 11th January 1928. respectively. Both the Standing Committee and the District Board have approved the appointment of Mr. A. Sivasankar Rao, as the Head Clerk of the District Board Office and that the additional hand may not be dispensed with till the office records are set in order. A copy of their resolution is enclosed for favour of information.

In these circumstances, I request you to be good enough to obtain sanction of Government for the appointment of Mr. A. Siva Sankar Rao, as the Head Clerk of the District Board Office, already made by me and approved by the District Board.

33514

DEPUTY COMMISSIONER'S OFFICE
FEB 3 1928
BANGALORE DIST.

Forwarded with compliments.

Deputy Commissioner,
Bangalore District.

I have the honor to be,
Sir,
Your most obedient Servant
B A Rahmon

President, District Board,
Bangalore District.

(114

Proceedings of the Fifth Ordinary Meeting of the Bangalore District Board held on 11th and 12th January'28.

Read:

Government Order No. 2821-2/I.B. 106-27-2 dated 21st November 1927 on the inspection of the office, by the Inspector of Office Systems in Mysore.

Resolution of the Standing Committee: The Standing Committee on perusal of Government Order and Office Notes, recommends:

(1) That the additional hand cannot be dispensed with till the office records are set in order.

(2) That progressive pay of the staff may be considered before the lapse of year.

(3) The appointment of the Head Clerk is made under rules and it may be approved and recommended to Government.

Resolution: A p p r o v e d.

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Sd/- B. ABDUR RAHMON.

President, District Board, Bangalore District.

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' Extract "

B A Rahmon

President, District Board, Bangalore District.

A, P. F. VI. G1]

115

SUBJECT.....

Section 65

File No. ~~49-26~~

Serial No.

No. Immediate

L. 5812/Ex.C1

Diary No. of letter replied to....L4590.....

General and Revenue Secretariat

(65).

the *192*

To

Date of issue....20-3-1928.....

Signed by....Mr. T.K. S. Iyer.....

Dear Sir

I am desired to enclose herein, copies of letters nos C.L 834/27-28 dated 6/2/28 and C.L. 834/27-28 dated 20/12/27 from the D.C. Bangalore, re the appointment of Mr. A Sivasankara Rao, as Head clerk of the Bangalore D.C.'s office, and to request you to be so good as to submit within a week the records relating to the reduction

over

List of enclosures..

Copied by

Examined by

WD0325—GPB—30,000—26-5-27

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4817
26-3-28

OFFICE OF THE PRESIDENT,
BANGALORE DISTRICT BOARD.

No.A.36-444/27-28.

Bangalore 23rd March 1928.

Dear Sir,

With reference to your letter No. L. 5812/ dated 20th March 1928. calling for reference the records relating to the reduction of Mr. N. Ramaswamy Iyengar, I beg to inform you that the circumstances under which Mr. N. Ramaswamy Iyengar was taken to this office are peculiar to themselves, and there are no records as he has been neither reduced, reverted nor transferred as is evidenced by the following facts:

2. The then Deputy Commissioner late Mr. B. Venkoba Rao having confirmed the permanent Head Clerk of this office Mr. Krishna Rao who was acting in his office, passed an order confirming Mr T. Dharmayya, who was acting in my office, at a time when Government had passed orders to take severe steps against the Acting Head Clerk for his dereliction of duty and suggested to send Mr. N. Ramaswamy Iyengar to this office. The main conditions upon which Mr. N. Ramaswamy Iyengar was taken to this office were that he should be well up in English so as to cope with the ever expanding work of the District Board Office and that his retention would entirely depend upon his satisfactory work. Even this was done after a protracted correspondence and reference to Government. (Copies of extracts herewith enclosed.)

3. Mr. N. Ramaswamy Iyengar joined duty in this office on 1st July 1926 when the salary of the head clerk was Rs.57-4-77. He was drawing only Rs.55/- in the Revenue Department and it was the maximum pay he would have drawn had he continued in that department. Here he was started on Rs.57/- and he is drawing Rs.61/- having got his first annual increment. This shows that he has got a promotion rather than reduction and is drawing more pay here than

he would have drawn in the Revenue Department.

The Government sanctioned the revised scale of the office establishment on 21st December 1951, i.e., about 8 months after Mr. N. Ramaswamy Iyengar joined duty in this office. To give him the benefit of the revised scale, I tried him for a period of eight months more, without giving effect to the revised scale expecting that he would improve his knowledge of English, that he would cope with the work of the office and acquit himself as befits the post.

5. Mr. N. Ramaswamy Iyengar proved a failure as he did not come up to my expectations. Though he has served for nearly 31 years in the Revenue Department he was not conversant with the District Manual and even other ordinary matters and was not able to conduct the District Office papers properly or efficiently. Added to this his knowledge of the English language was so poor that he could not put up a memo or a note in it correctly. Besides he is very old and has no active habits. After observing him on several occasions of his incompetency to cope with the work of the District Board and his incapability to manage the office, he was retained in office in a post which carried the same salary that he was drawing.

6. Mr. N. Ramaswamy Iyengar being incompetent to cope with the work that was given to him requested me to send him back to the Revenue Department. His application was forwarded in original to the Deputy Commissioner for favourable consideration; but the Revenue Department is yet hesitating to take him back as they could not give him the salary he now gets.

7. It would now be clear that my object in appointing Mr. A. Sivasankar Rao as Head Clerk was to ensure safe working of the office and not to disfavour Mr. N. Ramaswamy Iyengar.

As mentioned above I gave a pretty long and fair chance to Mr. N. Ramaswamy Iyengar and finding him incompetant and inefficient and as the work began to suffer owing to the increase of work on account of the abolition of Taluk Boards, I took this step. All these facts bear out my statement that Mr. N. Ramaswamy Iyengar has not been reverted, reduced, transferred or suffered in any way. On the other hand he has been given a promotion here and is enjoying a handsome salary of Rs61/- which he could not have got had he continued in the Revenue Department.

8. Coming to the question regarding the power of appointment, I am extremely sorry to inform the Government that the Deputy Commissioner has not read the Government Orders Nos. L.6129-6192/41.145-24-52, dated 19th February 1925 and L.4739/L.B.25-26-39, dated 20th January 1927, together. As a member of the last Local Self Government Conference, I am fully aware of the spirit with which the order of 1925 was passed, which I have welcomed in my address at the District Board Conference in 1926. This order has not come into operation as the scales of pay of officials of the District Board Office have not been so revised as to make them uniform and permit of free exchange, nor have the relative positions of my officials in other departments been decided. The officials of the District Board office have not yet been taken into Government Service, in accordance with para 12 of the Government Order of 1925. I had pointed out this fact to late Mr. B. Venkoba Rao. Had this been done, there would not have been so much trouble in exchanging the officials of the District Board Office, who I feel it my duty to say — are rotting here quite discontented as they have the least chance or hope for further promotion. I would like to be informed whether this has been done now at least and what the relative positions of the of my office are with those in other departments. I wish that

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the Deputy Commissioner does so now at least and thereby save both the officials and the President of the District Board from the worry they and he now experience in getting work done smoothly. It is only after this is done that the Deputy Commissioner can claim the power which has been defined in the Government Order of 1927. Until the Government Order of 1927 has come into operation, no offset can be given to the order of 1927. During all these years whenever there was a vacancy the President was filling it under Central Recruitment Board rules. This shows that the power given by the Government Order of 1927 has not been given effect to. Under Government Order No. L. 1642-51/L.S. 64-28-3, dated 3rd September 1951, the only order now in operation, the President of the Board has full power of patronage over the existing officials of the District Board Office.

9. In any event, the claims of the deserving or competent existing officials of my office cannot under any circumstances be ignored. They cannot be deprived of the few and rare chances of promotion which offer themselves within the limited sphere of Senior clerks. If such chances are refused them the discontentment among the officials and the consequent handicap for work can better be imagined than described. I have had bitter experience of this for the past five years as President of the Board and have also explained the same to the Inspector of Office Systems, and pointed out to Government also.

10. In the above circumstances, I have appointed Mr. A. Sivasankar Rao, a competant official of this office, as Head Clerk. He has passed the Matriculation Examination and the Revenue Higher Test, etc., besides Sanitary Engineering Examinations. His service of nearly 17 years has been under the District Board of Bangalore and of these he has strenuously served the office for nearly 8 years. In office he was attending not

Rao

only to the work of a Sanitary Inspector but also to a major portion of regular office work, which will be evinced by a reference to the several files in the District Board Office. He is thus quite conversant with the District Board Office work and with the rules and regulations. His knowledge of English has been much improved and he knows also typing.

11. When Mr. A. Sivasankar Rao was appointed as Head Clerk in August 1927 he was drawing Rs67/- plus Rs20/- in the grade of Rs87 plus 20. He was thus getting Rs10/- in excess of what Mr. N. Ramaswamy Iyengar was drawing and Mr. A. Sivasankar Rao would have in the natural course got Rs69½ plus Rs20/- from December 1927. This would show that by this appointment Mr. A. Sivasankar Rao has in no way been financially benefited With the sole object of getting through the work of the District Board Office efficiently and promptly, I appointed to the post one who was in the office already getting higher pay than all others and because he was intelligent, smart and well acquainted with the work of the office, being fit both for clerical and executive work.

12. As President of the District Board and being in close touch with the work of the office, I know the quality, quantity and the nature of the work that has to be turned out in the office as also the ability and worth of each of the clerks than what the Deputy Commissioner can possibly know. As the work of the office has to be done as efficiently as possible and as I am entirely responsible for it, I had to select the best of the lot. I shall be in a position to take officials from other Departments only after the Government Order of 1925 is brought into operation, and that only,if and when, there are not already competant hands available in my office.

13. Before concluding, I may add that in such trifling matters

Confidential D.O.letter dated 18th November 1925 from B. Abdur Rahmon, Esq., B.A President, District Board, Bangalore, to Bh Venkoba Rao, Esq., B A Deputy Commissioner, Bangalore District, Bangalore.

xx xx xx

Unless and until I procure a suitable person who has real interest in the work and who is also well up in ~~the~~ English, it is not possible to cope with the work. x x x

Please do not send any Clerk before I am consulted, because it is the President of the Board who is held responsible and answerable to every little action of the District Board Office and as such I must try and get a person in whom I have some hope and confidence and who is well up specially in English. x x x

xx xx xx

"Extract"

B A Rahmon

President, District Board,
Bangalore District.

Confidential D.O.letter dated 14th April 1926 from B. Abdur Rahmon, Esq., B.A., President, District Board, Bangalore, to B Venkoba Rao Esq., B.A., Deputy Commissioner, Bangalore District Bangalore.

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You can send either Mr. N. Ramaswamy Iyengar or any other official whom you think best and competent to discharge the duties of the Head Clerk in this office. It is immaterial to me as to whom you send. What I want is a competent man to the office. x x x. Any official sent to this office will be tried and the retention of the new incumbent will depend upon his work in this office. x x x.

xx xx xx

" Extract "

B. Rahmon

President, District Board,
Bangalore District.

Chairman 55 per pay

bring bright here as 57-4-77

You are now doing 61 = 55 + 2½%

Pay of the [illegible] [illegible]

Rs — [illegible] — 100 — but only

as [illegible] = 55-4-75

[illegible] nevertheless [illegible]

[illegible] Shiv[illegible] on

Rs 77

Also to treat Rs 61 as consolidated pay as on the reorganisation

the [illegible] scheme of pay of 57-4-77

was [illegible] [illegible] in the

case of them already in that scale

Name of the interviewer,

N. Ramaswami Iyengar,
Deputy Clerk,
District Board Office,
Bangalore.

Representation in brief:-

I was selected as the Head Clerk of the Bangalore District Board Office on a pay of Rs.57-4-77 in 1926, when I was the Head Clerk of the Closepet Sub Divisional Office.

At the time of my appointment as Head Clerk of the District Board, I was given an assurance by the then Deputy Commissioner that the scale of the pay of the Head Clerk would shortly be revised and that I would be benifited by that revision.

Last year, the Government were pleased to sanction the addision of the pay of the Head Clerk of the District Board fixing it at Rs.80-4-100.

To my sad disappointment my claims were overlooked and another person working under the District Board was appointed as the Head Clerk by the President in the revised scale. My status in the office was automatically reduced from that of the Head Clerk to the position of the Deputy Clerk.

As the revised scale did not provide any increase in number of hands and as a person outside the Clerical establishment of the Board was brought in as the Head Clerk, a necessity has now arisen to send away one of

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G.R.S.-VI G 34]

SUBJECT.

Diary No. of letter replied to..... L 34942 / 4819

Section L13

File No. 106 - 27

Serial No. 6

General and Revenue Secretariat

(L13)

Proceedings of the Government of His Highness the Maharaja of Mysore

the *192*

Date of issue... 28-4-28 Reg L

Signed by... Mr Y K S I

Read—

Para. 5. of G.O. No. L 2821-3 / 106-27-2, dated 21st Nov. 1927 directing that sanction of Government should be obtained to the appointment of Mr A. Sivasankara Rao Reserve Savy Inspector, as Head clerk of the Bangalore District Board after obtaining the approval

Order ~~Thereon~~ ~~No.~~

of the District Board

2) Correspondence ending with letter no. Cr-L 834/27-28 dated 6th February 1928 from the Dy Commr, Bangalore

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

P. U. D I

District forwarding [illegible]
his opinion [illegible] A.C.-4446
27.3.28 dated 20.4.1928 [illegible]
the President District Board
Bangalore [illegible] the
resolution of the Bangalore
Board, advising the appointment
of Mr. A Srinivasa Iyengar
as Head Clerk of the District
Board office.

(Order:- [illegible] 6827-22 [illegible] 28)

in the [illegible]
Sanctioned. [illegible]
[illegible]
[illegible]
[illegible]

List of enclosures.

27/4

General Secy to Govt
B
20.4.28.

To

The Dy commr, Bangalore.
The President DBd Bangalore
The comptroller to Govt.
The Inspector of offices
The Accountant in Mysore

Copied by

Examined by

WD 1883—GPB- 1,000,00—21 12-27

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L.6834 Lp2 106-27-27

To 28-4-28

The Revenue Commissioner in Mysore,

Bangalore.

Sir,

I am directed to state that Mr. N. Ramaswamy Iyengar, who was drawing Rs.55/- as Head Clerk, Closepet Sub Division Office was taken on 1st July 1926 as Head Clerk of the Bangalore District Board Office on Rs.57/- in the then existing scale of Rs.57-4-77/ on the transfer of Mr. Dharmaiya, the previous Head Clerk from that appointment. Mr. Ramaswamy Iyengar continued to be the Head Clerk and got his first annual increment in the old scale and is now drawing Rs.61/-. In December 1926, the scale of the pay of the Local Fund Head Clerks was revised and fixed at Rs.80-4-100/- in G.O.No.L.4074-90 ml.145-24-19 dated 21/28th December 1926. With a view to give due consideration to the claims of deserving and competent existing officials of the Board Office and to avoid discontentment among them; the President of the Board appointed one Mr A. Sivasankara Rao, Reserve Sanitary Inspector, as Head Clerk in the new scale of Rs.80-4-100/-. and this has been approved by Government
Under the existing rules Revenue officials lent to the District Board for work, will have to revert at the end of 3 years. Mr. Ramaswamy Iyengar has requested that he may be restored to his appointment as Head Clerk and retransferred to the Revenue Department or given the pay of at least that of the 1st Grade Taluk Sheristedar, i.e., Rs.77/- per mensem which he should have reached in the ordinary course if he had continued in the Revenue Department. His promotion as Head Clerk, District Board is not possible, under the existing circumstance

As his prospects are likely to suffer if he is to continue in the District Board Service, I am to request you to be so good as to arrange to take him back to the Revenue Department very early on ~~a suitable~~ such salary. Government may be informed of the action taken in the matter.

as would cause him no loss on account of the deputation to the Dist. Bd.

I have etc.,

GENERAL SECRETARY TO GOVERNMENT.

L. 6835/~~28~~ D. 28-4-28

Copy to the Deputy Commissioner, Bangalore.

L. 6836/ D. 28-4/28 The President, District Board, Bangalore.

By Order,

ENERAL SECRETARY TO GOVERNMENT.

RK.